

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
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The September 27, 2017 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Jack Sadousky at 7:00 PM.

Present were:

Commissioners Chandler, Dussault, King, Sadousky; D/A & Treasurer Petkus, D/P Chouinard. Excused: Commissioner Miller. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. Capt. Barss reported that the Town of Greenfield Highway Dept. will be possibly milling Co #3 parking lot on Monday; paving will be done next week. Would like to know what the Board would like to do with the millings. Brief discussion continued. The Board will sell them back to Palette for \$2.00 per ton.

RESOLUTION #256 GIVING THE TOWN OF GREENFIELD HIGHWAY DEPARTMENT PERMISSION TO SELL THE MILLINGS FROM CO #3 PARKING LOT BACK TO PALLETTE AT A RATE OF \$2.00 PER TON.

MOTION: Sadousky

SECOND: Chandler

RESOLVED to give the Town of Greenfield Highway Department permission to sell the millings from Co #3 parking lot back to Palette at a rate of \$2.00 per ton.

VOTE: All in favor, motion carried.

3. **Approve Minutes:** September 13, 2017 Commissioner Meeting Minutes and September 19, 2017 Special Meeting Minutes as written.

RESOLUTION #257 APPROVING THE SEPTEMBER 13, 2017 COMMISSIONER MEETING MINUTES AND THE SEPTEMBER 19, 2017 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: Chandler

RESOLVED to approve the September 13, 2017 Commissioner Meeting Minutes and the September 19, 2017 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

4. **Award of Bid:** Heating Oil/Propane:

RESOLUTION #258 AWARDING THE 2017-2018 HEATING OIL/PROPANE BID TO G.A. BOVE.

MOTION: Sadousky
SECOND: King
RESOLVED to award the 2017-2018 Heating Oil/Propane bid to G.A. Bove.
VOTE: All in favor, motion carried.

5. Payment of Bills:

RESOLUTION #259 APPROVING PAYMENT OF ABSTRACT #18, VOUCHER #170461 THROUGH #170480 FROM THE GENERAL FUND, TOTALING \$23,578.94.

A3410.1	\$	6,110.38
A3410.2		528.90
A3410.4		16,468.96
A9000.8		470.70

Total:	\$	23,578.94

MOTION: Dussault
SECOND: King
RESOLVED to approve payment of Abstract #18, Voucher #170461 through #170480 from the General Fund, totaling \$23,578.94.
VOTE: All in favor, motion carried.

RESOLUTION #260 APPROVING PAYMENT OF THE BUILDING RESERVE FUND ABSTRACT #4, VOUCHER #BR17006 THROUGH VOUCHER # BR17007, TOTALING \$1,061.23.

MOTION: Chandler
SECOND: Dussault
RESOLVED to approve payment of the Building Reserve Fund Abstract #4, Voucher #BR17006 through Voucher #BR17007 totaling \$1,061.23.
VOTE: All in favor, motion carried.

6. Reports of the Staff

- **District Administrator – Joyce Petkus:**
 - Annual flu vaccinations: Deidre posted flyers firehouses bulletin boards; it is also listed on Members Only section of website. Center for Occupational Health will be at district office October 24th from 6:30-7:30 p.m. to administer vaccinations, or you can go directly to their facility after October 23rd.
 - Received a call regarding flu vaccines for Auxiliary members. Board okayed.
 - Various vaccinations possibly needed for the BEFO class attendees: Lengthy discussion continued; Joyce to notify attendees that they can go to Center for Occupational Health if they need vaccinations. Discussion also continued regarding EMS personnel possibly needing TB titers/vaccinations; Joyce to work on this as well.
 - Has a meeting this Friday with WEMS and the District EMS Coordinator regarding CME class/creating EMS Welcome Packet.
 - Sent the Board an email regarding the 2018 LOSAP Financial Statement Disclosures, may not need GASB disclosure. Will do more research on it.

- AFDSNY Conference October 12-14th at the Saratoga Springs City Center. Call her if you would like to attend.
- AFDCA Conference November 11th at Boght Community. Call her if you would like to attend.
- **Director of Purchasing – Jill Chouinard:**
 - New Training laptop is in. Please calls several days in advance if you need it.
 - Work uniform shirts ordered.
 - Fire Prevention is set for October 12th & 13th. Brief discussion continued.
 - New helmets delivered.
 - Packs to be delivered tomorrow. Thanks to Casey Cornell for allowing the Station Keeper to use the skid steer to unload the packs. There will be a training session on October 3rd with B-Lann. They will not be going into service for several weeks.
 - Three gas meters are out for repair.
 - No answer on Co #3 TIC camera.
 - BEFO books have arrived.
 - Work Order email address has been deactivated. Send work orders directly to Don's email address.
 - Will be out of the office Thursday through Tuesday.
- **Station Keeper – Don Ranck:**
 - Report previously submitted to the Board.
- **Treasurer/Deputy Treasurer – Joyce Petkus/Chris Thurman:**

RESOLUTION #261 GIVING THE TREASURER PERMISSION TO RECONCILE THE DISTRICT OFFICE CONSTRUCTION RETAINAGE PAYABLE OF \$10,000.00 BACK INTO THE BUILDING RESERVE FUND.

MOTION: Chandler

SECOND: King

RESOLVED to give the Treasurer permission to reconcile the District Office Construction Retainage Payable of \$10,000.00 back into the Building Reserve Fund.

VOTE: All in favor, motion carried.

7. Firefighter/Auxiliary Applications/Changes in Membership:

- **Firefighter Applications for Membership:** None.
- **Firefighter Changes in Membership:**
 - Co #1: None.
 - Co #2: Levi Barss, probie to active firefighter; Eveson Van Nostrand, resignation.
 - Co #3: Brandon Ray and Jessica Stearns, both probie to active firefighter
 - Co #4: Leif Catania, membership terminated, moved out of district. Ray Conniff, change in address.

RESOLUTION #262 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER CHANGES IN MEMBERSHIP.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to give the Chairman of the Board permission to sign off on Firefighter Changes in Membership.

VOTE: All in favor, motion carried.

- **Auxiliary Applications/Changes in Membership:** None.

8. Report of the Chief - Given by D/C Ellsworth:

- Reviewed various trainings.
- Apparatus:
 - Vander Molen completed 261 repairs.
 - External fuel gauge repaired on 293.
 - Need to evaluate 2017 funding of truck repairs for the remainder of 2017; 263, 271, 291 still need to have repairs done.
 - Tire replacements needed on 261, 263, 264, 271, 280, 293. Maintenance truck will also need tires before the winter.
 - 263 fill system parts on order; should be here in a week.
 - KME has officially been taken over by Bulldog Fire.
 - Air pack in-service training scheduled for October 3rd at the District Office. Each company sending 3-4 personnel.
 - Chief's Meeting scheduled for October 10th and will be discussing the district fleet and plans for E283 issues.

9. Reports of the Companies:

- **Greenfield Center Co #1: Lt. Marshall**
 - Vander Molen did an excellent job on 261.
- **Porter Corners Co #2: D/C Middlebrook**
 - Training building update.
 - Read letter received from Saratoga County Sheriff's Office thanking the firefighters for their assistance/professionalism at a recent Motor vehicle accident.
- **Middle Grove Co #3: D/C Ellsworth**
 - Training building looks great, thanked the Building committee for a great job.
- **Maple Avenue Co #4 Capt. King**
 - Asked about the status of the land transaction. Commissioner Sadousky will contact Bill Young for an answer.

10. EMS – Ed Petkus:

- New EMS class started; he sat in on with class with one of our firefighters who is going through the class.

11. Reports of the Commissioners:

- Chandler
 - Training building is moving forward.
 - Paving will begin tomorrow. Brief discussion continued.
- Dussault
 - Staff Meeting went well.
 - Still waiting on some jaws parts to come in.
 - Masks and pack tracker being shipped separately from packs.
 - Discussed possibly purchasing five or six more uniforms at year end.

- Would like to purchase more bunker pants. The new gear received has bubble in the reflective tape; Jill looking into it.
- King
 - Would like to advertise the tank bid. Bids will be due October 11th.

RESOLUTION #263 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE CO #1 WATER TANK BID.

MOTION: King

SECOND: Chandler

RESOLVED to give the District Administrator permission to advertise Co #1 water tank bid.

VOTE: All in favor, motion carried.

- Has contacted Grant Masters. Received quote of \$2,600.00 for 2107 AFG grant. IF grant is awarded, District would receive \$1500.00 reimbursement from FEMA. Board okayed.
- Would like to see a questionnaire sent out to officers, firefighters and staff with questions regarding what the district is doing, what can be done better, what is being done wrong that needs to be corrected. Brief discussion continued; Joyce suggested using Survey Monkey.
- Miller
 - Not present this evening.
- Sadousky
 - New Member Orientation went very well.
 - Deputy Treasurer Chris Thurman submitted his resignation, effective immediately.

RESOLUTION #264 ACCEPTING THE RESIGNATION OF DEPUTY TREASURER CHRISTOPHER THURMAN.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to accept the resignation of Deputy Treasurer Christopher Thurman.

VOTE: Chandler, no; Dussault, yes; King, no; Sadousky, yes.

Motion not carried.

To be added to the October 11th agenda.

12. Planning Board:

- **Town of Wilton: Capt. King for Gary Bullard**
 - Home Depot is installing fuel cells. Training should be provided to the district.
- **Town of Greenfield: Mike Chandler**
 - Nothing new at this time.

13. District Guideline Review:

- Duties of Fire Officers: No changes.
- Chiefs Vehicle Use: No changes.
- Uniform: Tabled to October 25th meeting.

14. Special Topics of Discussion:

- None.

15. Final Comments:

- D/C Middlebrook noted the truck committee met with Bulldog; according to the sales rep, nothing will change from KME to Bulldog. The committee would like to see the new truck go out to bid in January 2018. Has contacted other vendors, but is getting very poor responses back, if at all. Discussion continued.
- Captain King noted Arrowhead is no longer in the fire apparatus business.

16. Dispense with the reading of the minutes

RESOLUTION #265 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

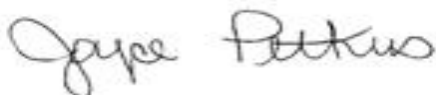
Motion made by Commissioner Chandler with a second from Commissioner Dussault to adjourn the meeting at 7:48 PM. All in favor.

Respectfully submitted,



Deidre Chandler
Operations Secretary

Reviewed/approved by,



Joyce Petkus
District Administrator/Treasurer