

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518) 893-7006

The February 28, 2018 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:03 PM.

Present were:

Commissioners Chandler, Dussault, King, Sadousky; D/A & Treasurer Petkus, D/P Chouinard. Excused: Commissioner Miller. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** February 14, 2018 Commissioner Meeting Minutes as written.

RESOLUTION #71 APPROVING THE FEBRUARY 14, 2018 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to approve the February 14, 2018 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

3. **Payment of Bills:**

RESOLUTION #72 APPROVING PAYMENT OF ABSTRACT #4, VOUCHER #180066 THROUGH #180088 FROM THE GENERAL FUND, TOTALING \$97,780.70.

A3410.1	\$ 6,216.59
A3410.2	1,737.61
A3410.4	75,713.79
A9000.8	14,112.71

Total: \$97,780.70

MOTION: Dussault

SECOND: King

RESOLVED to approve payment of Abstract #4, Voucher #180066 through #180088 from the General Fund, totaling \$97,780.70.

VOTE: All in favor, motion carried.

4. Reports of the Staff

- District Administrator – Joyce Petkus:

RESOLUTION #73 GIVING THE FOLLOWING FIRE POLICE PERMISSION TO ATTEND THE ANNUAL THOMAS F. WITH FIRE POLICE TRAINING & EDUCATION SEMINAR AT THE ACADEMY OF FIRE SCIENCE IN MONTOUR FALLS, MARCH 16 & 17, 2018; THOMAS MERRILLS, SEAN CROWLEY, ED FINK, SR., ROBERT ROXBURY AND MARGARET ROXBURY. PERMISSION ALSO TO TAKE 275.

MOTION: Chandler

SECOND: King

RESOLVED to give the following Fire Police permission to attend the Annual Thomas F. With Fire Police Training & Education Seminar at the Academy of Fire Science in Montour Falls, March 16 & 17, 2018. Thomas Merrills, Sean Crowley, Ed Fink, Sr., Robert Roxbury and Margaret Roxbury. Permission also to take 275.

VOTE: All in favor, motion carried.

- Personnel rosters are due back by March 10th.
- Annual physicals begin tomorrow; evening dates are March 27th & April 10th.
- AFDSNY Spring Meeting/Workshops April 19 – April 21. Commissioner Sadousky and Joyce Petkus would like to attend.
- Moving forward with Emergency Reporting; training session scheduled for March 27th at 7 p.m.
- The draft by-laws have been sent to Tim Hannigan.
- Co #1 dialer will be updated tomorrow.
- Training Facility packets given to A/C Barss.
- Funeral Policy updated and form added; each firefighter can fill out, seal it in envelope provided and send back to District Office to be placed in their file.
- Received and read a letter from Jonesville FD to the Chief.
- Director of Purchasing – Jill Chouinard:
 - No update on AFG Grant.
 - Uniforms need to be changed out; Scott Murray and Jon Davis.
 - Met with Globe gear vendor Monday. Current vendor, Garrison, will be here on March 7th for gear fitting.
 - Station keeper's cell phone was upgraded today. Chief's phone will be done next week.
 - Fit test machine will go out Friday for servicing and calibration.
 - Co #2 pressure washer ordered.
 - Working on the rehab bus supply list.
 - 292 plug should be in this week.
 - Training facility calendar is up and running on the website.
 - Will start looking at bottles that need hydro in April.
 - Co #1 bottle filling station needle is broken; called for repair.
 - 260 tire quotes requested by Chief. State contract price is \$179.27 each. Board okayed.
 - Lock boxes for Chiefs vehicles and apparatus received and given to the station keeper for installation.
 - Two SCBA packs went out for repair; Co #1 repaired, Co #4 pack repair cost

- is \$546; brief discussion, will not be repaired at this time.
- A/C Bullard jacket still out for repair.
- EMS supplies have been ordered. Brief discussion continued.
- **Treasurer – Joyce Petkus:**
 - Annual audit tomorrow and Friday.
 - Completed a budget modification within the 9000 account in order to cover the difference with the PFL coverage.
 - Tax checks received from both Towns of Greenfield and Wilton, have been deposited and monies transferred to the proper accounts.

5. Firefighter/Auxiliary Applications/Changes in Membership:

- **Firefighter Applications for Membership:**
 - None.
- **Firefighter Changes in Membership:**
 - Co #1: Christopher Thurman, return from LOA
 - Co #2: Walter Ramsey, active probationary active firefighter.
- **Auxiliary Applications/Changes in Membership:** None.

RESOLUTION #74 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER CHANGES IN MEMBERSHIP.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to give the Chairman of the Board permission to sign off on Firefighter Changes in Membership.

VOTE: All in favor, motion carried.

6. Report of the Chief – Chief Ellsworth:

- Training Update:
 - Reviewed various trainings.
- Apparatus:
 - Vander Molen will be here at 6:30 on March 8th regarding various paintwork on 261, 271, 281 and 293. Will also look at the bumper and light issue on the brush truck.
 - Tire replacements are for the most part done on the trucks. Will do rehab bus tires at year end with the brush truck if there is enough money.
 - Working with D/C Petkus on a Chief's car replacement policy.
 - Station Keeper should have boxes installed in vehicles by next week.
 - Several lights out on Co #1 and #4 trucks; will speak to station keeper.
 - Ongoing leveling issue with 293; working with Bulldog.
- Met with Chiefs from the surrounding areas, packets handed out. Everyone seemed impressed with the training building.
- Met with gear company; looking for some sample gear. Garrison will also be bringing sample black gear.
- Would like a list of calibration dates for the meters for each company; Jill to handle.

7. Reports of the Companies:

- **Greenfield Center Co #1: D/C Chouinard**
 - Would like to purchase six radio chargers for 261 and 262 for \$500. Brief discussion. Board okayed.
 - Would like to purchase a power roller for 5" hose. \$5,400.00 plus couplings at \$430.00 each, totaling \$6,585.00. Three estimates needed.
 - Would like Swiffer for 261.
- **Porter Corners Co #2: D/C Middlebrook**
 - Firefighter Fuelner would like prescription safety glasses at a cost of \$203.97. Board okayed.
- **Middle Grove Co #3: D/C Petkus**
 - Questioned when Co #3 is going to be restriped. Brief discussion continued. Jill to send out RFP's.
 - Tank worked well with the new fittings.
- **Maple Avenue Co #4: A/C Bullard**
 - Young lady who would like to submit an application who lives at 73 Lawrence Street, Saratoga Springs. Board okayed.
 - Would like to purchase a glass cutter for impact wrench. Approximately \$60. Board okayed to purchase one for each company; money to come from Rescue Account.

8. Report of the District EMS Coordinator – Nate King:

- Not present this evening.

9. Reports of the Commissioners:

- Dussault
 - Looking into the State's mini bid system possibly for the pickup truck.
- King

RESOLUTION #75 GIVING TREASURER PERMISSION TO PAY BALANCE DUE OF \$1,300.00 TO GRANTMASTERS, INC. FOR 2017 AFG GRANT WRITING SERVICES.

MOTION: King

SECOND: Sadousky

RESOLVED to give Treasurer permission to pay balance due of \$1,300.00 to Grantmasters, Inc. for 2017 AFG grant writing services.

VOTE: All in favor, motion carried.

- Worked with the Best Practices committee, would like to acknowledge a tremendous amount of work that went in to putting them together.
- Miller
 - Excused.
- Sadousky
 - FASNY Museum may want 283; pictures and information sent.
 - Would like to thank the Best Practices committee for all their hard work.
 - Board supports the Chief and Officers. If an order given, i.e. Bail Out, spoke to Counsel and was told the Chief has not only the right, but the duty to issue an order and anybody that does not obey he will consider it insubordination.

- Chandler
 - Has received an estimate from a real estate broker on the value of property located behind Co #4 based on listings in the area. Joyce will scan and send to Bill Young.

10. Reports of the Town Board Liaisons:

- Town of Greenfield: Jack Sadousky
 - Spoke with Supervisor Pemrick and they will begin working on Emergency Management Plan for the Town of Greenfield.
- Town of Wilton: Scott Dussault
 - Passed two tax laws, one of which was for Cold War Veterans pursuant to NYS real property tax. Ten year limit of exemption, and the second was for Gold Star Parents tax exemption.

11. Reports of the Town Planning Board Liaisons:

- Town of Greenfield: Michael Chandler
 - Still working on change over for Prestwick Chase.
- Town of Wilton: Gary Bullard
 - Key Bank applied for parking lot modifications at two locations that was approved.
 - Adirondack Trust applied for a minor site adjustment that needs a zoning variance. They are also applying for an extension. Building will be sprinklered and water is the issue right now.
 - Cumberland Farms is out for proposal right now.

12. District Policy Review:

- Communication – no changes made.
- Computer/Internet Use – no changes made.
- Honorary Deputy Chief – no changes made.

13. Special Topics of Discussion:

- A/C Jennings would like to know if the Board would be receptive to looking into putting some technology into the front line engines and Chief's vehicles. Would like Jill to look into getting nine tablets for the vehicles to start. Brief discussion continued. Jill to work with A/C Jennings to put a packet together for the Board.

14. Final Comments:

- None.

15. Dispense with the reading of the minutes

RESOLUTION #76 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

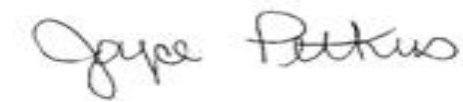
Motion made by Commissioner Sadousky with a second from Commissioner Dussault to adjourn the meeting at 7:50 PM. All in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Deidre Chandler".

Deidre Chandler
Operations Secretary

Reviewed/approved by,

A handwritten signature in cursive script that reads "Joyce Petkus".

Joyce Petkus
District Administrator/Treasurer