

Board of Fire Commissioners

Greenfield Fire District
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The August 8, 2018 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:01 PM.

Present were: Commissioners Chandler, Dussault, King, Miller; D/A & Treasurer Petkus. Excused: Commissioner Sadowsky. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** July 25, 2018 Annual LOSAP Review Meeting Minutes and the July 25, 2018 Commissioner Meeting Minutes as written.

RESOLUTION #185 APPROVING THE JULY 25, 2018 ANNUAL LOSAP REVIEW MEEING MINUTES AND THE JULY 25, 2018 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: Miller

RESOLVED to approve the July 25, 2018 Annual LOSAP Review Meeting Minutes and the July 25, 2018 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

3. Payment of Bills:

Clarified payment of voucher 80378-1.

Chief Ellsworth asked that Vander Molen invoices 4124 & 4132 be put on hold for payment until he speaks with them. They are currently not on this abstract.

RESOLUTION #186 APPROVING PAYMENT OF ABSTRACT #15, VOUCHER #180378-1; #180382 THROUGH #180408 FROM THE GENERAL FUND, TOTALING \$34,214.76.

A3410.1	\$ 6,039.39
A3410.2	2,221.58
A3410.4	25,491.79
A9000.8	462.00

Total: \$34,214.76

MOTION: Dussault

SECOND: King

RESOLVED to approve payment of Abstract #15, Voucher #180378-1; 180382 through #180408 from the General Fund, totaling \$34,214.76.

VOTE: All in favor, motion carried.

4. **Reports of the Staff**

- **District Administrator – Joyce Petkus:**
 - Access for Ballston Spa and Rock City Falls has been created and received.
- **Director of Purchasing – Jill Chouinard:**
 - Not present this evening.
- **Treasurer – Joyce Petkus:**
 - Final audit reports should be coming shortly.

RESOLUTION #187 GIVING THE TREASURER PERMISSION TO APPROPRIATE UNAPPROPRIATED FUNDS OF \$500.00 FROM CO. #4 DONATION TOWARD PURCHASE OF SMOKE MACHINE TO .4 FIRE PREVENTION/MARKETING.

MOTION: Chandler

SECOND: Miller

RESOLVED to give the Treasurer permission to appropriate unappropriated funds of \$500.00 from Co. #4 donation toward purchase of smoke machine to .4 Fire Prevention/Marketing.

VOTE: All in favor, motion carried.

5. **Firefighter/Auxiliary Applications/Changes in Membership:**

- **Firefighter Applications for Membership:** None.
- **Firefighter Changes in Membership:**
 - Co. #1 – Michael Kingsley, Moved out of district.
- **Auxiliary Applications/Changes in Membership:** None.

RESOLUTION #188 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER CHANGE IN MEMBERSHIP.

MOTION: Miller

SECOND: King

RESOLVED to give the Chairman of the Board permission to sign off on firefighter change in membership.

VOTE: All in favor, motion carried.

6. **Report of the Chief – Chief Ellsworth:**

- Stencils have been received for the hose. Co #2 has enough 2½" hose for the new truck, as well as 1¾" that Co #3 will give. Brief discussion continued; Co #2 will eventually need more 1¾" hose in a different color, but that can wait until next year. The rest can be divided up between the other companies.

- Apparatus:
 - 282: problem with the air bags - will call KME tomorrow.
 - 281: finish up paint at VDM
 - 271: A/C needs recharging; D/C Middlebrook to call Ryan's Garage
 - 283: Received an offer of \$7,500 from Brindlee Mountain. Brief discussion continued.
 - Asked if new aerial testing date has been set; Joyce/Don to look into it.
 - New Member Orientation is ready to go.
 - New 273 Pre-Construction meeting is 9/21.

RESOLUTION #189 GIVING D/C MIDDLEBROOK, A/C BARSS, AND FIREFIGHTERS CLINT MCGOWAN, STEVEN HICKAM, MICHAEL CHANDLER AND JUSTIN BURWELL PERMISSION TO ATTEND THE SEPTEMBER 20-21, 2018 PRE-CONSTRUCTION MEETING AT KME IN PENNSYLVANIA; PERMISSION ALSO GIVEN TO TAKE 270.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give D/C Middlebrook, A/C Barss, and firefighters Clint McGowan, Steven Hickam, Michael Chandler and Justin Burwell permission to attend the September 20-21, 2018 pre-construction meeting at KME in Pennsylvania; permission also given to take 270.

VOTE: All in favor, motion carried.

- 275 Bar Light is drawing too many amps and shuts down; requested the station keeper to replace it.
- Fire Extinguisher servicing is overdue. Brief discussion continued; will ask station keeper to handle.
- Would like to add new questionnaire to the application packet. Brief discussion; Joyce to assist the Chief with it.
- Would like to purchase rescue jacks for Co #4, total is \$3,261.08. Overage to come from Uniforms.

RESOLUTION #190 PURCHASING RESCUE JACKS FOR CO #4; OVERAGE TO COME FROM UNIFORM ACCOUNT.

MOTION: Chandler

SECOND: Dussault

RESOLVED to purchase rescue jacks for Co #4; overage to come from uniform account.

VOTE: All in favor, motion carried.

- Old Timer's Dinner is set for September 29th. Life Members and active members with at least 15 years of service will be invited. Joyce will run report and send to Captain Richards and the Chief
- Officer's checking/savings accounts are being depleted. Chiefs would like to close these accounts and use the district Chief's account for their purposes. Discussion continued; Joyce to do some research.

- Questioned the Board if they are planning on replacing the purchasing agent? Lengthy discussion continued; Chief Ellsworth noted the Chiefs have full time jobs and already have a lot of responsibility. Commissioner Miller noted in his opinion that the district needs an independent person in that position that is not related to any firefighters. A purchasing person is needed because there are too many jobs that are not fire department specific, for the district to handle. Nothing has been decided as of yet.
- New Unication pagers are not working. Lengthy discussion continued; Board gave permission to have Firefighter Mullen look at them and help out.
- Questioned if the District provides the Tdap shot? Joyce noted firefighter can go to Center for Occupational Health for either the Td or Tdap vaccination.

7. Reports of the Companies:

- **Greenfield Center Co #1: Lt. Marshall**
 - Would like Jill's access added to the President's Office at Co #1.
 - He would like access to the EMS Room and a key to the small storage room. Board okayed.
 - Does the district offer the Tdap vaccination? Yes, both Tdap and Td through Center for Occupational Health.
- **Porter Corners Co #2: D/C Middlebrook**
 - Received letter from KME re: order # for new 273. Joyce has a copy.
 - A/C Barss noted they lost hose on Ballou Road last year and have also lost hose during hose testing. Has not been replaced. Need section of yellow and red hose. Not sure if they were ever ordered and he is not sure where to start regarding getting prices. Commissioner King noted he would find out.
- **Middle Grove Co #3:**
 - August 24th, D/C Petkus and Chief Ellsworth will be away on vacation.
 - Commissioner Miller noted that Life member Pat Brust's service is Friday night; Co #3 will also be hosting a gathering for Pat on Saturday morning.
- **Maple Avenue Co #4: A/C Bullard**
 - Thank you for the Parateck; he will handle ordering the rescue jacks.
 - New pickup truck is due in September. Brief discussion continued; will get various prices for items still needed.

8. Report of the District EMS Coordinator – Nate King:

- Not present this evening.

9. Report of the Training Committee: A/C Barss

- Received updated invoice for Aerial Device Operator Class; class was not filled, 8 firefighters are attending, but was not cancelled, and Dave Hatin reduced price \$250. Brief discussion continued.
- Flashover Training – previously agreed to five people per company. There are a total of 17 as of today with no interest from Co #2. Brief discussion continued; a total of 20 from the District can attend. Deidre is verifying that each group can stay together.
- New Member Orientation is set to go. Worked together to get it done on 9/15.
- SCBA checklist completed and in effect for August. Brief discussion continued; may eventually use the form for other equipment inspections.

- EVOC – three firefighters attended/passed.
- At least 7 members are getting their national certifications for Wildland Firefighting.

10. Reports of the Commissioners:

- Dussault
 - Nothing at this time.
- King
 - OFPC has requested a copy of the water tank plans. Board okayed.
 - Co #1 water tank update: Town Highway Dept. trying to get road paving completed before asphalt prices increase, then will dig hole for the tank.
 - Received a call from Senator Schumer's Office this morning, the district was awarded the AFG Grant in the amount of \$59,000.00.
 - B-Lann is now a Bauer vendor.
 - Requested the officers start thinking about a grant request for next year.
 - Nine participants in May CPR and eleven in August. Brief discussion; cards will be sent to Joyce for processing, then will be sent out to the attendees.
- Miller
 - All good.
- Sadousky
 - Not present this evening.
- Chandler
 - Still waiting on land letter.

11. Reports of the Town Board Liaisons:

- Town of Greenfield: Jack Sadousky
 - Not present this evening.
 - Commissioner King reported that the Town Emergency Plan is moving forward. Hope to have it done by the end of September. No shelters are listed in the Town of Greenfield. Working also on a Hazard Mitigation Plan.
- Town of Wilton: Scott Dussault
 - Wilton Wildlife Preserve Park has hosted quite a few events this summer.
 - DEC hired technicians to monitor the Blue Karner butterflies in the reserve.
 - Town will also host an annual Photography Show. Submissions are due by November 1st. More information found on Wilton Wildlife Preserve website.

12. Reports of the Town Planning Board Liaisons:

- Town of Greenfield: Michael Chandler
 - Nothing at this time.
- Town of Wilton: Gary Bullard
 - Nothing at this time.

13. Special Topics of Discussion:

- None.

14. Final Comments:

- Chief Ellsworth requested access to the basement. Brief discussion; Board okayed. Joyce will create a spreadsheet for items being issued and/or returned.

15. Dispense with the reading of the minutes

RESOLUTION #191 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Miller

SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

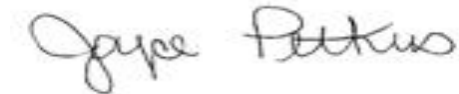
Motion made by Commissioner Miller with a second from Commissioner Dussault to adjourn the meeting at 8:04 PM. All in favor.

Respectfully submitted,



Deidre Chandler
Operations Secretary

Reviewed/approved by,



Joyce Petkus
District Administrator/Treasurer