

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The January 2019 Organizational Meeting of the Greenfield Fire District was called to order at the District Office by Treasurer Petkus at 6:58 PM on January 2, 2019. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Davis, Dussault, King, McGowan; D/A-Treasurer Petkus, S/K Ranck; William Young, Counsel for the District. Please see sign in sheet for others in attendance.

Treasurer Petkus asked for nominations for 2019 Chairman; Commissioner King nominated Commissioner Michael Chandler with a 2nd by Commissioner Dussault.

RESOLUTION #5 APPOINTING MICHAEL CHANDLER CHAIRMAN OF THE BOARD FOR 2019.

MOTION: King
SECOND: Dussault
RESOLVED to appoint Michael Chandler Chairman of the Board for 2019.
VOTE: All in favor, motion carried.

RESOLUTION #6 APPOINTING JACK KING VICE CHAIRMAN OF THE BOARD FOR 2019.

MOTION: Chandler
SECOND: Davis
RESOLVED to appoint Jack King Vice Chairman of the Board for 2019.
VOTE: All in favor, motion carried.

RESOLUTION #7 APPOINTING JOYCE PETKUS DISTRICT ADMINISTRATOR/TREASURER FOR 2019; SET SALARY AT \$51,277.00/YR. FOR 40 HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL;

MOTION: Chandler
SECOND: Davis
RESOLVED to appoint Joyce Petkus District Administrator/Treasurer for 2019; set salary at \$51,277.00/yr. for 40 hour work week and any applicable benefits as listed in the Greenfield Fire District employee manual.
VOTE: All in favor, motion carried.

RESOLUTION #8 SETTING SALARY & BENEFITS FOR DON RANCK, STATION KEEPER FOR 2019; HOURLY RATE OF \$21.50 FOR 40 HOUR WORK WEEK, \$32.25 O/T AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL;

MOTION: Chandler

SECOND: Dussault

RESOLVED to set salary & benefits for Don Ranck, Station Keeper for 2019; hourly rate of \$21.50 for 40 hour work week, \$32.25 O/T and any applicable benefits as listed in the Greenfield Fire District employee manual.

VOTE: All in favor, motion carried.

RESOLUTION #9 APPOINTING DON RANCK PURCHASING AGENT FOR 2019.

MOTION: Chandler

SECOND: Dussault

RESOLVED to appoint Don Ranck Purchasing Agent for 2019.

VOTE: All in favor, motion carried.

RESOLUTION #10 SETTING SALARY & BENEFITS FOR DEIDRE CHANDLER, OPERATIONS SECRETARY FOR 2019; HOURLY RATE OF \$19.01 FOR 25 HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.

MOTION: King

SECOND: Dussault

RESOLVED to set salary & benefits for Deidre Chandler, Operations Secretary for 2018; hourly rate of \$18.17 for 25 hour work week and any applicable benefits as listed in the Greenfield Fire District employee manual.

VOTE: Chandler, recused; Davis, yes; Dussault, yes; King, yes; McGowan, yes.

Motion carried.

RESOLUTION #11 SETTING SALARY & BENEFITS FOR LARRY RAMSEY, JR., PT MAINTENANCE FOR 2019; HOURLY RATE OF \$15.00 FOR 20 HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.

MOTION: Chandler

SECOND: Dussault

RESOLVED to set salary & benefits for Larry Ramsey, Jr., PT maintenance for 2019; hourly rate of \$15.00 for 20 hour work week and any applicable benefits as listed in the Greenfield Fire District employee manual.

VOTE: All in favor, motion carried.

RESOLUTION #12 DESIGNATING JOYCE PETKUS AS THE DISTRICT RECORDS MANAGEMENT OFFICER.

MOTION: Chandler

SECOND: Dussault

RESOLVED to designate Joyce Petkus as the District Records Management Officer.

VOTE: All in favor, motion carried.

RESOLUTION #13 APPOINTING WILLIAM YOUNG LEGAL ADVISOR FOR 2019.

MOTION: Chandler

SECOND: King

RESOLVED to appoint William Young legal advisor for 2019.

VOTE: All in favor, motion carried.

RESOLUTION #14 APPOINTING CAROLE MILLER DISTRICT CHAPLAIN FOR 2019.

MOTION: Chandler

SECOND: Dussault

RESOLVED to appoint Carole Miller District Chaplain for 2019.

VOTE: All in favor, motion carried.

RESOLUTION #15 APPOINTING CENTER FOR OCCUPATIONAL HEALTH – GLENS FALLS HOSPITAL AS DISTRICT MEDICAL FACILITY FOR 2019.

MOTION: Chandler

SECOND: Davis

RESOLVED to appoint Center for Occupational Health – Glens Falls Hospital as District Medical Facility for 2019.

VOTE: All in favor, motion carried.

RESOLUTION #16 NAMING THE DAILY GAZETTE AND THE POST STAR AS THE LEGAL NEWSPAPERS FOR 2019.

MOTION: Chandler

SECOND: King

RESOLVED to name the Daily Gazette and the Post Star as the legal newspapers for 2019.

VOTE: All in favor, motion carried.

RESOLUTION #17 NAMING ADIRONDACK TRUST COMPANY, BALLSTON SPA NATIONAL BANK AND SARATOGA NATIONAL BANK AS BANKS FOR 2019.

MOTION: Chandler

SECOND: Dussault

RESOLVED to name Adirondack Trust Company, Ballston Spa National Bank and Saratoga National Bank as banks for 2019.

VOTE: All in favor, motion carried.

RESOLUTION #18 SETTING 2019 MEETING NIGHTS AS SUBMITTED AND POSTED ON THE DISTRICT WEBSITE BY THE DISTRICT ADMINISTRATOR.

MOTION: Chandler

SECOND: McGowan

RESOLVED to set 2019 meeting nights as submitted and posted on the District website by the District Administrator.

VOTE: All in favor, motion carried.

RESOLUTION # 19 GIVING TREASURER PERMISSION TO PAY VARIOUS BILLS INCLUDING FUEL, LIGHTS, WAGES, FEDERAL AND STATE TAXES, POSTAGE, TELEPHONE/FAX, INTERNET, GAS AND DIESEL, HEATING OIL, GARBAGE PICK UP EVERY MONTH.

MOTION: Chandler

SECOND: Davis

RESOLVED to give Treasurer permission to pay various bills including fuel, lights, wages, federal and state taxes, postage, telephone/fax, internet, gas and diesel, heating oil, garbage pickup every month.

VOTE: All in favor, motion carried.

RESOLUTION #20 ADOPTING SECTION 104B OF THE GENERAL MUNICIPAL LAW REGARDING DISTRICT PURCHASING PRACTICES.

MOTION: Chandler

SECOND: Dussault

RESOLVED to adopt Section 104B of the General Municipal Law regarding District Purchasing Practices.

VOTE: All in favor, motion carried.

RESOLUTION #21 THAT THE HOME COMMISSIONER SHALL SIT ON THE COMMITTEE THAT IS PURCHASING A NEW TRUCK FOR HIS COMPANY.

MOTION: Chandler

SECOND: Dussault

RESOLVED that the home Commissioner shall sit on the committee that is purchasing a new truck for his company.

VOTE: All in favor, motion carried.

RESOLUTION #22 THAT TRUCK REPAIRS SHALL BE COORDINATED BY THE DISTRICT CHIEF AND COMMISSIONER KING.

MOTION: Chandler

SECOND: Davis

RESOLVED that truck repairs shall be coordinated by the District Chief and Commissioner King.

VOTE: All in favor, motion carried.

RESOLUTION #23 THAT THE TREASURER IS REQUIRED WITHIN 60 DAYS AFTER THE END OF THE FISCAL YEAR TO SUBMIT TO THE BOARD OF FIRE COMMISSIONERS A COPY OF THE ANNUAL REPORT REQUIRED BY GML SECTION 30 IN LIEU OF A WRITTEN STATEMENT SHOWING RECEIPTS AND DISBURSEMENTS FROM THE PRECEDING FISCAL YEAR.

MOTION: Chandler

SECOND: Davis

RESOLVED that the Treasurer is required within 60 days after the end of the fiscal year to submit to the Board of Fire Commissioners a copy of the annual report required by GML section 30 in lieu of a written statement showing receipts and disbursements from the preceding fiscal year.

VOTE: All in favor, motion carried.

RESOLUTION #24 APPROVING THE 2019 COMMISSIONER ASSIGNMENTS AS SUBMITTED WITH CHANGES AS DISCUSSED.

MOTION: Chandler

SECOND: McGowan

RESOLVED to approve the 2019 Commissioner assignments as submitted and with changes as discussed.

VOTE: All in favor, motion carried.

RESOLUTION #25 ADOPTING THE 2019 DISTRICT POLICY REVIEW SCHEDULE AS PROVIDED AND POSTED.

MOTION: Chandler

SECOND: Dussault

RESOLVED to adopt the 2019 District Policy Review Schedule as provided and posted.

VOTE: All in favor, motion carried.

RESOLUTION #26 THAT THE GREENFIELD FIRE DISTRICT MAINTAIN MEMBERSHIP IN THE FOLLOWING ORGANIZATIONS:

- FIREMAN’S ASSOCIATION OF THE STATE OF NY (FASNY)
- ASSOCIATION OF FIRE DISTRICTS OF THE CAPITAL AREA (AFDCA)
- ASSOCIATION OF FIRE DISTRICTS OF THE STATE OF NY (AFDSNY)
- NEW YORK STATE ASSOCIATION OF FIRE CHAPLAINS
- NEW YORK STATE ASSOCIATION OF FIRE CHIEFS (NYS AFC)
- NFPA
- FIRE DEPARTMENT SAFETY OFFICERS ASSOCIATION

MOTION: Chandler

SECOND: Dussault

RESOLVED that the Greenfield Fire District maintain membership in the following organizations:

- Fireman’s Association of the State of NY (FASNY)
- Association of Fire Districts of the Capital Area (AFDCA)
- Association of Fire Districts of the State of NY (AFDSNY)
- New York State Association of Fire Chaplains
- New York State Association of Fire Chiefs (NYS AFC)
- NFPA
- Fire Department Safety Officers Association

VOTE: All in favor, motion carried.

RESOLUTION #27 TO APPOINT ELECTION INSPECTORS FOR 2019:

- BETTY BOWEN BRENDA JENNINGS
- DEBBIE BURWELL GEORGE MILLER
- ANN CORNELL BONNIE OLDER
- MARGE CORNELL DORIS OLDER
- DIANE CZECHOWICZ PEGGY ROXBURY
- PETER CZECHOWICZ JOYCE WOODARD

MOTION: Chandler

SECOND: Dussault

RESOLVED to appoint Election Inspectors for 2019:

- Betty Bowen Brenda Jennings

- Debbie Burwell
- Ann Cornell
- Marge Cornell
- Diane Czechowicz
- Peter Czechowicz
- George Miller
- Bonnie Older
- Doris Older
- Peggy Roxbury
- Joyce Woodard

VOTE: All in favor, motion carried.

RESOLUTION #28 THAT EFFECTIVE JANUARY 1, 2019, REIMBURSEMENT FOR MILEAGE FOR FIRE CALLS AND DISTRICT BUSINESS WILL BE 58¢ PER MILE, TO BE MONITORED BY THE TREASURER FOR ANY CHANGES. MILEAGE VOUCHERS HELD LONGER THAN TWO MONTHS WILL NOT BE ACCEPTED; ANY SUBMISSION MUST BE RECEIVED BY THE THURSDAY MORNING PREVIOUS TO THE NEXT BOARD MEETING.

MOTION: Chandler

SECOND: Dussault

RESOLVED that effective January 1, 2019, reimbursement for mileage for fire calls and District business will be 58¢ per mile, to be monitored by the Treasurer for any changes. Mileage vouchers held longer than two months will not be accepted; any submission must be received by the Thursday morning previous to the next Board meeting.

VOTE: All in favor, motion carried.

RESOLUTION #29 APPOINTING SCOTT DUSSAULT 2019 DISTRICT LIAISON TO THE WILTON TOWN BOARD AND JON DAVIS 2019 DISTRICT LIAISON TO THE GREENFIELD TOWN BOARD.

MOTION: Chandler

SECOND: King

RESOLVED to appoint Scott Dussault 2019 District Liaison to the Wilton Town Board and Jon Davis 2019 District Liaison to the Greenfield Town Board.

VOTE: All in favor, motion carried.

RESOLUTION #30 APPOINTING MICHAEL CHANDLER 2019 DISTRICT LIAISON TO THE GREENFIELD PLANNING BOARD AND SCOTT DUSSAULT 2019 DISTRICT LIAISON TO THE WILTON PLANNING BOARD.

MOTION: Chandler

SECOND: Dussault

RESOLVED to appoint Michael Chandler 2019 District liaison to the Greenfield Planning Board and Scott Dussault 2019 District Liaison to the Wilton Town Planning Board.

VOTE: All in favor, motion carried.

RESOLUTION #31 APPOINTING THE FOUR FIRE COMPANIES AS THE FIREFIGHTING FORCE OF THE FIRE DISTRICT.

MOTION: Chandler

SECOND: King

RESOLVED to appoint the four fire companies as the firefighting force of the fire district.

VOTE: All in favor, motion carried.

RESOLUTION #32 APPROVING THE 2019 CHIEF OFFICERS AS FOLLOWS:

DISTRICT CHIEF: JAY ELLSWORTH
DEPUTY CHIEF CO #1: BRYAN CHOUINARD
ASSISTANT CHIEF CO #1: WILLIAM COFFEY
ASSISTANT CHIEF CO #2: PHILIP RICHARDS
DEPUTY CHIEF CO #3: SCOTT MURRAY
ASSISTANT CHIEF CO #3: EDWARD PETKUS
DEPUTY CHIEF CO #4: DUANE BOGARDUS
ASSISTANT CHIEF CO #4: GARY BULLARD

MOTION: Chandler

SECOND: Davis

RESOLVED to approve the 2019 Chief Officers as follows:

District Chief: Jay Ellsworth
Deputy Chief Co #1: Bryan Chouinard
Assistant Chief Co #1: William Coffey
Assistant Chief Co #2: Philip Richards
Deputy Chief Co #3: Scott Murray
Assistant Chief Co #3: Edward Petkus
Deputy Chief Co #4: Duane Bogardus
Assistant Chief Co #4: Gary Bullard

VOTE: All in Favor, motion carried.

Chief Officers sworn in by Commissioner Chandler.

RESOLUTION #33 THAT AT THE CHIEF'S DISCRETION, HE HAS PERMISSION TO TAKE APPARATUS OUT OF DISTRICT BUT WITHIN SARATOGA COUNTY, FOR FIREMATIC FUNCTIONS.

MOTION: Chandler

SECOND: McGowan

RESOLVED that at the Chief's discretion, he has permission to take apparatus out of district but within Saratoga County, for firematic functions.

VOTE: All in favor, motion carried.

RESOLUTION #34 THAT IN THE EVENT OF A LINE OF DUTY DEATH (LODD), AND WITH PERMISSION OF THE FAMILY OF THE DECEASED, THE DISTRICT CHIEF MAY AUTHORIZE THE USE OF THE DECEASED MEMBER'S COMPANY APPARATUS TO ESCORT THE REMAINS OF THE DECEASED FROM THE HOSPITAL TO THE FUNERAL HOME.

MOTION: Chandler

SECOND: Dussault

RESOLVED that in the event of a Line of Duty Death (LODD), and with permission of the family of the deceased, the District Chief may authorize the use of the deceased member's company apparatus to escort the remains of the deceased from the hospital to the funeral home.

VOTE: All in favor, motion carried.

RESOLUTION #35 APPROVING THE DECEMBER 26, 2018 YEAR END CLOSE OF BOOKS MEETING MINUTES AS WRITTEN.

MOTION: Chandler
SECOND: Dussault
RESOLVED to approve the December 26, 2018 Year End Close of Books Meeting Minutes as written.
VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #36 APPROVING PAYMENT OF ABSTRACT #25 FROM THE GENERAL FUND, VOUCHER #180644 THROUGH VOUCHER #180656 AND TOTALING \$11,653.66.

A3410.1	\$ 5,152.69
A3410.2	\$ 16.00
A3410.4	\$ 6,085.55
A9000.8	\$ 399.42

Total:	\$ 11,653.66

MOTION: Chandler
SECOND: King
RESOLVED to approve payment of Abstract #25 from the General Fund, Voucher #180644 through Voucher #180656 and totaling \$11,653.66.
VOTE: All in favor, motion carried.

RESOLUTION #37 APPROVING PAYMENT OF ABSTRACT #1, VOUCHER #190001 THROUGH VOUCHER #190004, FROM THE GENERAL FUND AND TOTALING \$2,105.00.

A3410.4	\$ 2,105.00

Total:	\$ 2,105.00

MOTION: Chandler
SECOND: Dussault
RESOLVED to approve payment of Abstract #1, Voucher #190001 through Voucher #190004, from the General Fund and totaling \$2,105.00.
VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - 2019 access will be updated tomorrow.
 - New mileage forms will be sent out tomorrow. Brief discussion.
 - Commissioners Davis and McGowan have been registered for their mandatory Commissioner training in Clifton Park.
 - Firehouse bulletin boards will be updated by Deidre in the next week or so.
 - COH closing their doors on 1/18; meeting scheduled with Mountain Medical tomorrow, and then she will be presenting information/recommendation to the Board. Meeting with OH in Malta was last week.
 - Received 2019 training facility agreements from South Glens Falls and Corinth. Brief discussion continued.

- Cancer coverage EOSB-210.5 was submitted to OFPC. Has received documentation from Adirondack Insurance, including the binder coverage.
- Cody Cleveland still has not completed and submitted his beneficiary forms and emergency contact forms.
- When taking pictures of the new members, please make sure the photo taken is from the chest up, no hats, plain background, and please send tag number with picture or access and gear tags cannot be made.
- CLIA paperwork was received and given to Nash Alexander to complete.
- Annual BST audit is scheduled for February 14th and possibly 15th.
- **Purchasing Agent:** Don Ranck
 - Emails to be updated, please remember to change them in your phones also. Discussion continued. Reminder to please use your district emails for district business.
 - Will be contacting Milton Cat to get quote for twice a year servicing. Brief discussion; Don to also gets updated quote for Kohler Generac generators.
- **Treasurer:** Joyce Petkus
 - Would like to close out some of the reserve account projects.

RESOLUTION #38 GIVING THE TREASURER PERMISSION TO CLOSE OUT THE FOLLOWING COMPLETED RESERVE ACCOUNT PROJECTS:

CO #2/#3 WATER TANKS PROJECT: \$227.67

CO #3 PAVING PROJECT: \$11,652.89

TRAINING FACILITY: \$2,504.12

MOTION: Chandler

SECOND: McGowan

RESOLVED to give the Treasurer permission to close out the following completed reserve account projects:

Co #2/#3 water tanks project: \$227.67

Co #3 paving project: \$11,652.89

Training Facility: \$2,504.12

VOTE: All in favor, motion carried.

Firefighter Applications for/Changes in membership: None.

Auxiliary Applications for membership/Requests for Change in Membership: None.

Report of the Chief – Jay Ellsworth:

- Apparatus maintenance/repairs:
 - 261 moving along
 - 291 water gauge issues – parts ordered
 - 271 broken window has been replaced by Plexiglas. Rust on inside door as well. Discussion continued; when 261 is back in service will send 271 for door repair. Discussion regarding diffusely finding replacement glass. Joyce to update claims adjuster.
- Discussion regarding taking Chief vehicles out of county vs. 50 mile in policy. Discussion continued. Counsel bill Young noted that if is regarding training outside the county prior approval is required by the Board. Joyce to work with Commissioner Davis to review/make changes to policy for approval at January 23rd meeting.

RESOLUTION #39 GIVING THE CHIEFS PERMISSION TO ATTEND GALWAY'S INSTALLATION ON JANUARY 12, 2019 AT GUAN HO HA FISH

AND GAME CLUB IN SCHENECTADY, AND ROCK CITY FALLS' INSTALLATION AT THE LIGHTHOUSE AT WATER'S EDGE IN SCOTIA ON JANUARY 19, 2019. PERMISSION ALSO TO TAKE 26 AND 280.

MOTION: Davis

SECOND: King

RESOLVED to give the Chiefs permission to attend Galway's installation on January 12, 2019 at Guan Ho Ha Fish and Game Club in Schenectady, and Rock City Falls' installation at the Lighthouse at Water's Edge in Scotia on January 19, 2019. Permission also to take 26 and 280.

VOTE: All in favor, motion carried.

- Asked if the generators are being checked monthly by the maintenance staff; it was noted they are. Brief discussion continued.
- Working with Ex-Chief Burwell and new Tahoe specs.

Reports from Companies:

Company #1 – D/C Chouinard:

- Would like to have tarps on 261 repaired, they need new Velcro. Don to take care of.

RESOLUTION #40 GIVING THE PURCHASING AGENT PERMISSION TO HAVE THE TARPS REPAIRED.

MOTION: Davis

SECOND: King

RESOLVED to give the Purchasing Agent permission to have the tarps repaired.

VOTE: All in favor, motion carried.

- Can the Class B shirts be altered? Commissioner Chandler noted the policy would need to be changed first. Brief discussion continued; Chief Ellsworth noted the Chiefs would talk about it first.

Company #2 – A/C Richards:

- All quiet.

Company #3 – D/C Murray:

- Nothing at this time.

Company #4 – D/C Bogardus:

- All good, in the rebuilding process.

Report of District EMS Coordinator – Nate King:

- Nothing at this time.

Report of the Training Committee

- Nothing at this time.

Reports of the Commissioners:

- McGowan
 - Asked Don if anyone had been in contact with him regarding the damage to the training facility; Don noted he spoke to D/C Barss today in reference to the soffit. Brief discussion continued.
- King
 - Looking forward to working with everybody this year.

- Co #3 would like permission to hold their annual blood drive.

RESOLUTION #41 GIVING CO #3 PERMISSION TO HOLD THEIR ANNUAL BLOOD DRIVE ON JANUARY 26, 2019.

MOTION: Davis

SECOND: Dussault

RESOLVED to give Co #3 permission to hold their annual blood drive on January 26, 2019.

VOTE: All in favor, motion carried.

- With all the committee meetings, and so there are no issues like last year, would like to see attendance records and minutes, once approved, forwarded to Joyce. Brief discussion continued.
- Read email received at district office; please do not let your people fall through the cracks. Brief discussion continued.
- Will be working with Don to revise the Purchasing policy.
- Davis
 - Thanks to everyone for their support. Going to try to make things simpler for everybody.
 - Morale is big and it starts with the officers; there are a lot of fire trucks, but we need more people and we need to get more people in the firehouse. If you have any ideas, let him know.
 - Will be the Commissioner liaison to Greenfield Center.
 - Looked at Co #4 column, and RDT Welding is going to look at it Saturday morning.
 - Communication is key, if there is anything needed, ask, if there is a problem, let's address it. Need checks and balances, keep track of the equipment and people.
- Chandler
 - Welcome to the new Commissioners, communication is going to be big, hope to have a great year.
 - Asked if the pins have been verified installed at Co #4; D/C Bogardus noted yes. Joyce to contact company for final invoice.
- Dussault
 - Agreed communication is important between the Board, Officers and firefighters. Use of the chain of command is important; if it gets to the Commissioner level, you may not like the answer you get. Go through your officers and Board of Directors before it comes to the Commissioners.

Reports of the Town Board Liaisons

- **Town of Greenfield:** Davis
 - Nothing at this time.
- **Town of Wilton:** Scott Dussault
 - Nothing at this time.

Reports of the Town Planning Board Liaisons:

- **Town of Greenfield:** Mike Chandler
 - Nothing at this time.
- **Town of Wilton:** Gary Bullard
 - Aldi's is still in the system.
 - 638 Maple Avenue is going to be a mixed use building.
 - Hydrants are working by the bank.
 - D/C Bogardus noted that Wilton mall checked their hydrants and noted they are working properly. Brief discussion; he will talk to mall personnel.

District Policy Review:

- Code of Conduct
- Code of Ethics
- Meeting Conduct
- Public Access to Records (FOIL)

No changes made to any of the above policies.

Special Topics of Discussion:

- None.

RESOLUTION #42 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Chandler

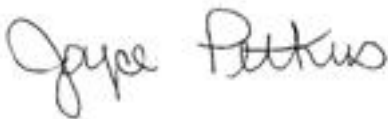
SECOND: King

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner Chandler to adjourn the meeting at 7:56 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer