

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The January 23, 2019 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:09 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Davis, King; D/A-Treasurer Petkus, S/K-P/A Ranck. Excused: Commissioners Dussault, McGowan. Please see sign in sheet for others in attendance.

RESOLUTION #43 APPROVING THE JANUARY 2, 2019 SPECIAL MEETING MINUTES AND JANUARY 2, 2019 ORGANIZATIONAL MEETING MINUTES AS WRITTEN.

MOTION: Davis

SECOND: King

RESOLVED to approve the January 2, 2019 Special Meeting Minutes and the January 2, 2019 Organizational Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #44 APPROVING PAYMENT OF ABSTRACT #2 FROM THE GENERAL FUND, VOUCHER #190005 THROUGH VOUCHER #190038, TOTALING \$37,760.01.

A3410.1	\$ 5,070.66
A3410.2	\$ 3,979.11
A3410.4	\$17,704.63
A9000.8	\$ 11,005.61

Total: \$ 37,760.01

MOTION: Chandler

SECOND: King

RESOLVED to approve payment of Abstract #2 from the General Fund, Voucher #190005 through Voucher #190038, totaling \$37,760.01.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - AFDCA Officers Reception will be held at the Water's Edge Lighthouse in East Glenville on March 9, 2019. Please let her know if you would like to attend.
 - Reminder the annual insurance review meeting is February 6th at 7 pm.
 - Reminder the annual RBC Investment Powers form needs to be signed.
 - Brief discussion regarding official newspapers

RESOLUTION #45 REMOVING THE POST STAR AS OFFICIAL NEWSPAPER AND ADDING THE SARATOGA AS OFFICIAL NEWSPAPER.

MOTION: Chandler

SECOND: Davis

RESOLVED to remove the Post Star as official newspaper and add the Saratoga as official newspaper.

VOTE: All in favor, motion carried.

RESOLUTION #46 GIVING JACK KING, JAY ELLSWORTH & SCOTT MURRAY PERMISSION TO ATTEND THE FIRE & EMS LAW & MANAGEMENT CONFERENCE AT THE TURNING STONE RESORT MARCH 28-31, 2019. PERMISSION TO ALSO TAKE 26, 280.

MOTION: Chandler

SECOND: Davis

RESOLVED to give Jack King, Jay Ellsworth & Scott Murray permission to attend the Fire & EMS Law & Management Conference at the Turning Stone Resort March 28-31, 2019.

Permission to also take 26, 280.

VOTE: All in favor, motion carried.

- **Purchasing Agent:** Don Ranck
 - Cat Generator servicing for the three generators twice per year in March and September is an increase of \$1600; new contract will be a total of \$3875 per year. He is working on the other two generator contracts.
 - NY Fire and Signal will be at Co #1 and #3 to update the dialers.

RESOLUTION #47 APPROVING THE CAT GENERATOR CONTRACT FOR TWICE YEARLY SERVICING AT A COST OF \$3.875.00.

MOTION: Davis

SECOND: Chandler

RESOLVED to approve the Cat Generator contract for twice yearly servicing at a cost of \$3.875.00.

VOTE: All in favor, motion carried.

- **Treasurer:** Joyce Petkus
 - Working on F/Y 2018 AUD.

Firefighter Applications for/Changes in membership:

- Co #2: Scott Hays, new member
- Co #3: Travis Hoyt, new member
- Co #4: Tyler Bennett; change in out of district address

RESOLUTION #48 GIVING THE CHAIRMAN PERMISSION TO SIGN FIREFIGHTER APPLICATIONS AND CHANGE IN MEMBERSHIP.

MOTION: Davis

SECOND: King

RESOLVED to give the Chairman permission to sign Firefighter applications and Change in Membership.

VOTE: All in favor, motion carried.

Auxiliary Applications for membership/Requests for Change in Membership: None.

Report of the Chief – Jay Ellsworth:

- 2019 OSHA has started.
- Reminder Co #3 Blood Drive is this Saturday.
- Apparatus maintenance/repairs:
 - 261 is painted and should be back next week.
 - 271 will go to Vander Molen after 261 comes back; he and Commissioner King met with Larry and things went well.
 - 291 water gauge repair needs to be done at Vander Molen.
 - 293 leak fixed.
 - 281 rear air bags leaking.
- Questioned the status of D/C Bogardus' cell phone; there has been an ongoing problem with AT&T.
- Gear committee will be discussing Class B shirts.
- Met with a different gear vendor.
- Spoke with Past Chief Burwell regarding the new Tahoe spec; questioned if the Board was continuing with that or heading in a different direction. Lengthy discussion continued; Commissioner Davis would like to what other vehicles are out there money-wise, or keep the Tahoe price down, as he would like to buy 2.

Reports from Companies:

Company #1 – D/C Chouinard:

- Questioned the status of the purchase of the new air compressor; Commissioner King noted they are still waiting for the grant check. Brief discussion continued.

Company #2 – Lt. Drumm:

- New 273 moving forward as planned.
- Walt Ramsey and Joe Russo are attending the safety officer class.
- Participated in a 3 week training deployment for Air Force Rescue Technician; brought some of it back to the Co #2 and they were able to set up twice the system in half the time.
- The gear vendor left a new camera for them to test out.

Company #3 – A/C Petkus:

- Co #3 President George Miller noted the new amended by-laws will be going into effect on February 24th. Thanked everyone who participated on the by-law committee for their hard work and dedication. There is an amendment process that he will begin in September.
- A/C Petkus thanked the Chief for his diligent effort and finally getting 281 wheel cover.
- Thanked the district for the hard work they do regarding snow removal, good job was done.
- Was told there may be a problem with one of the neighbors; the Chief will look into it.

Company #4 – D/C Bogardus:

- Blood drive is scheduled for February 2nd.

Report of District EMS Coordinator – Nate King:

- Not present this evening.

Report of the Training Committee: Walker Chandler

- Deidre is working on the ticket system for the David Griffin seminar in May. Discussion continued. Joyce to speak with Deidre.
- Final OSHA is next week.
- All other projects moving forward.

Reports of the Commissioners:

- Davis
 - Questioned how long the yellow Incident copies are required to be kept. Joyce to look at the MU-1 schedule.
 - Co #1 does not want a split rail fence by the water tank.
- Dussault
 - Not present this evening.
- King
 - Co #1 roof report should be in shortly.
 - Spoke to Counsel regarding issues with AJ Catalfamo. Brief discussion continued regarding the details of the final bill received.

RESOLUTION #49 GIVING THE TREASURER PERMISSION TO PAY THE BILL RECEIVED FROM AJ CATALFAMO IN THE AMOUNT OF \$62,417.37, PER PREVIOUS PERMISSIVE REFERENDUM.

MOTION: Davis

SECOND: King

RESOLVED to give the Treasurer permission to pay the bill received from AJ Catalfamo in the amount of \$62,417.37, per previous permissive referendum.

VOTE: All in favor, motion carried.

- McGowan
 - Not present this evening.
- Chandler
 - Nothing at this time.

Reports of the Town Board Liaisons

- **Town of Greenfield:** Davis
 - Nothing at this time.
- **Town of Wilton:** Scott Dussault
 - Not present this evening.

Reports of the Town Planning Board Liaisons:

- **Town of Greenfield:** Mike Chandler
 - Nothing at this time.
- **Town of Wilton:** Gary Bullard
 - New construction at 628 Maple Avenue will be sprinklered, water line to be installed with hydrants
 - Builder from Forest Grove Development donated \$1 million for the construction of a roundabout on Route 50/Jones Rd. to help alleviate traffic congestion. The development will be constructed in four stages.

District Policy Review:

- Apparatus & Vehicle Use: changes made.
- Duties of Fire Officers: tabled until the February 13th meeting.
- Public Information Officer: no changes made.
- Training Facility Use: no changes made.

RESOLUTION #50 APPROVING THE CHANGES TO THE APPARATUS & VEHICLE USE POLICY AS SUBMITTED.

MOTION: Davis

SECOND: King

RESOLVED to approve the changes to the Apparatus & Vehicle Use policy as submitted.

VOTE: All in favor, motion carried.

Special Topics of Discussion:

- District Photographers: The Chief noted that there was a Chiefs meeting and each company will take its own pictures, which will then go on a thumb drive to go to the Chief for review and then to Don at the District Office. Brief discussion continued, need to follow the Photography policy. Commissioner King noted that if anyone takes pictures with their personal cell phones, they could be seized as evidence, so please keep that in mind.
- District Physician/Medical Facility: Joyce gave lengthy presentation of the facilities visited.

RESOLUTION #51 APPROVING SARATOGA HOSPITAL/OCCUPATION HEALTH, MALTA AS THE DISTRICT MEDICAL FACILITY FOR 2019.

MOTION: Davis

SECOND: Chandler

RESOLVED to approve Saratoga Hospital/Occupation Health, Malta as the District Medical Facility for 2019.

VOTE: All in favor, motion carried.

- Reminder that's February 1st is the deadline for firefighters to get their medical release forms to Joyce so she can deliver them to her contact at Glens Falls Hospital, so they can start sending copies of firefighter records to each firefighter. Brief discussion continued.
- Co #4 column repair: Commissioner Chandler noted he received a quote from Munter Enterprises in the amount of \$4,270.00.

RESOLUTION #52 ACCEPTING THE CONTRACT FROM MUNTER ENTERPRISES FOR CO #4 COLUMN REPAIR IN THE AMOUNT OF \$4,270.000. MONEY TO COME FROM REPAIRS, BUILDING, MAINTENANCE AND GROUNDS LINE ITEM.

MOTION: Davis

SECOND: King

RESOLVED to accept the contract from Munter Enterprises for Co #4 column repair in the amount of \$4,270.000. Money to come from Repairs, Building, Maintenance and Grounds line item.

VOTE: All in favor, motion carried.

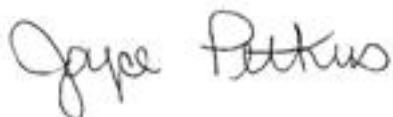
- Commissioner Davis would like to get someone in to assess the mold issue at Co #2. Don to coordinate.
- Chief Ellsworth noted that some non-members attended last week's OSHA session; would like the Board to approve credit for taking those classes even though some were accepted tonight and two others will be accepted in the next few weeks. They are: Scott Hays, Travis Hoyt, Timothy Leary and Anthony Lloyd. Joyce noted they need to be made aware that they are not eligible for LOSAP credit until they are approved by the Board. Board approved giving them OSHA credit.

RESOLUTION #53 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Chandler
SECOND: King
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner King to adjourn the meeting at 8:12 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The signature is written in dark ink and is positioned above the typed name.

Joyce A. Petkus
District Administrator/Treasurer