

# **Board of Fire Commissioners**

Greenfield Fire District  
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The April 24, 2019 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:01 PM.

**Present were:** Commissioners Chandler, Davis, Dussault, King, McGowan; D/A & Treasurer Petkus, D/P Ranck. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** April 10, 2019 Commissioner Meeting Minutes as written.

## **RESOLUTION #123 APPROVING THE APRIL 10, 2019 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve the April 10, 2019 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

### **3. Payment of Bills:**

The Treasurer clarified that on Voucher 190160, Emergency Reporting, she would only be paying the subscription fee, not the CAD fee. Brief discussion continued.

Commissioner King questioned 190179 My Techs; the Treasurer noted that the IT bill is always paid a month in advance for this type of service. Also questioned 190176, Firefighter Training, LLC; was roster received. The Treasurer noted not yet. Brief discussion continued. Would like to hold the bill until the roster of attendees is received, then pay the invoice. Brief discussion continued.

Commissioner King also noted on Voucher #190186, VISA that two gas receipts were lost, but an explanation is noted.

Commissioner Chandler questioned 190290, Reliatech, there are two charges for labor; Treasurer noted that Commissioner King had already notified her of that, one of the labor charges is for parts, and she has already made correction on final abstract.

## **RESOLUTION #124 APPROVING PAYMENT OF ABSTRACT #8, VOUCHER #190160; #190168 THROUGH #190188 WITH ABOVE CORRECTIONS, FROM THE GENERAL FUND, TOTALING \$40,391.64.**

A3410.1 \$ 5,241.25

A3410.2	11,626.60
A3410.4	23,113.59
A9000.8	410.20
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Total:	\$40,391.64

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #8, Voucher #190160; #190168 through #190188 with above corrections, from the General Fund, totaling \$40,391.64.

VOTE: McGowan not present, all others in favor, motion carried.

**RESOLUTION #125 APPROVING PAYMENT OF BUILDING RESERVE FUND ABSTRACT #2, VOUCHER #BR19002 IN THE AMOUNT OF \$3,827.25.**

MOTION: Chandler

SECOND: King

RESOLVED to approve payment of Building Reserve Fund Abstract #2, Voucher #BR19002 in the amount of \$3,827.25.

VOTE: All in favor, motion carried.

**4. Reports of the Staff**

- **District Administrator – Joyce Petkus:**
  - Please see her after the meeting if anyone wants brochures for “Is There A Fire in You?” this weekend.
  - Received a Thank You card from Jill Chouinard.
  - Received paperwork on a Class Action Settlement, which she believes it is in reference to LOSAP investments; Commissioner McGowan to look at.
  - Left a roster of physicals for each Chief in their baskets; we are a little behind in physicals this year, please remind the members to get their physicals done by May 31<sup>st</sup>.
  - Will not be in the office next Thursday/Friday due to the State Association Conference.
- **Director of Purchasing – Don Ranck:**
  - Would like to purchase 11 air masks; total cost of \$2,995.85 at State contract pricing. Brief discussion continued.

**RESOLUTION #126 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE 11 AIR MASKS AT A COST OF \$2,995.85. MONEY TO COME FROM THE SCBA LINE ITEM.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Purchasing Agent permission to purchase 11 air masks at a cost of \$2,995.85. Money to come from the SCBA line item.

VOTE: All in favor, motion carried.

- Would like to purchase 6 45 min. SCBA bottles at a cost of \$6,639.78 also on State contract. Commissioner McGowan questioned the rationale; the

Purchasing Agent noted that this is part of the replacement plan. Brief discussion continued.

**RESOLUTION #127 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE 6 45-MINUTE SCBA BOTTLES AT A COST OF \$6,639.78. MONEY TO COME FROM THE SCBA LINE ITEM.**

MOTION: Davis

SECOND: Dussault

RESOLVED to give the Purchasing Agent permission to purchase 6 45-minute SCBA bottles at a cost of \$6,639.78. Money to come from the SCBA line item.

VOTE: All in favor, motion carried.

- Hydro testing for 40+ bottles is scheduled for Saturday, May 18<sup>th</sup> at Co #1.
- State contract for Class A foam is \$102.93 per 5 gallon pail on State contract. Brief discussion; to hold until the Chief returns.
- 272 pump repair is \$2,504.25 at Vander Molen. Brief discussion; Purchasing Agent to get a second quote.
- Placed in Company baskets, flyer from John Ray & Sons in reference to a 1<sup>st</sup> Responder Appreciation Program.
- Carpets cleaning at the District Office, Co #2 & Co #3 on Thursday, May 2<sup>nd</sup>.
- **Treasurer – Joyce Petkus:**
  - AUD will be filed this Friday; extension had been granted through May 1<sup>st</sup>.

**5. Firefighter/Auxiliary Applications/Changes in Membership:**

- Matthew Boyd, resignation, moved out of State.

**RESOLUTION #128 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE FIREFIGHTER CHANGE IN MEMBERSHIP.**

MOTION: Davis

SECOND: McGowan

RESOLVED to give the Chairman permission to sign off on above firefighter Change in Membership.

VOTE: All in favor, motion carried.

**6. Report of the Chief – given by D/C Murray:**

- Apparatus:
  - 261 out for service, as well as rust spot repairs;
  - Don is handling the small vehicle servicing schedule with Ryan's Garage;
  - 296 needs transmission lines, and have been ordered.
- Hi Band radio batteries charged and will be given out at the Chief's meeting.
- Co #2 new thermal imaging camera is in service and the other will be issued at the Chief's meeting.
- Met with the Lion Factory Rep. There will be one more meeting to make a recommendation to the Board.
- Co #1 is starting to plan for a new Rescue, looks like a refurbish is out of the question due to the cost of bringing it up to NFPA standards. Brief discussion continued.

- Training committee is working on updating Officer Qualifications.
- Officers will be meeting to do a walk through the Middle School.

## **7. Reports of the Companies:**

- **Greenfield Center Co #1: A/C Coffey**
  - All good.
- **Porter Corners Co #2: A/C Richards**
  - Don fixed the light tower. Discussion continued; Commissioner Davis asked the Purchasing Agent to get a price for a new light tower.
  - Would like to purchase a new brush fire nozzle; Commissioner King asked to see him after the meeting.
- **Middle Grove Co #3: D/C Murray**
  - All good.
- **Maple Avenue Co #4: A/C Bullard**
  - Asked the Purchasing Agent to get pricing on life vests.
  - Co #4 would like the Board to pay for the materials needed to mount the struts on 292.
  - Will be cutting up jumpers in 25' lengths.
  - Fire End & Croker is the new Lion Gear rep. Brief discussion continued.

## **8. Report of the District EMS Coordinator – Nate King:**

- Nothing at this time.

## **9. Report of the Training Committee: given by Lt. W. Chandler**

- Would like permission to use 26 to transport Dr. David Griffin; Board okayed.
- Working on Officer Qualifications.
- Saratoga Springs City Schools has taken possession of a home, and would like a Certificate of Insurance before the Department can use it for training before they demolish it. Joyce to handle.

## **10. Reports of the Commissioners:**

- Davis
  - Quiet
- Dussault
  - Good.
- King
  - Found an issue with the hi-band radios. Discussion continued.
  - Thanks to Joyce for the hard work regarding the K-fund and AUD.
  - Impressed with the new Lion Rep.
- McGowan
  - Needs to resubmit the Oliver B. Merlin Grant for Co #2.
- Chandler
  - Nothing new on the truck.

## **11. Reports of the Town Board Liaisons:**

- Town of Greenfield: John Davis
  - Quiet
- Town of Wilton: Scott Dussault
  - Quiet

**12. Reports of the Town Planning Board Liaisons:**

- Town of Greenfield: Michael Chandler
  - Nothing at this time.
- Town of Wilton: Scott Dussault/Gary Bullard
  - Cole's Collision looking for a variance for a parking lot that will border the edge of Co #4 property. Brief discussion continued.
  - Adirondack Tire to possibly go in on the other empty lot.

**13. District Policy Review:**

- **Drug and Alcohol:** no changes made.
- **Smoking and Other Tobacco Products:** no changes made.
- **Social Media:** no changes made.
- **Whistleblower:** no changes made.
- **Sexual Harassment:** moved to May 8<sup>th</sup> agenda.

**14. Special Topics of Discussion:**

- Captain N. King noted that Co #4 has done some clearing in the back of the property, not sure what to do with the stumps and large logs. Commissioner Chandler to call Walt.
- Captain N. King questioned who would be taking care of the firehouse lawns this year; the Board noted it will be the P/T station keeper.
- S/K Ranck thanked Co #4 on behalf of South Glens Falls Fire Company for doing the stand by for the funeral on Tuesday.

**15. Final Comments:**

- Nothing.

**16. Dispense with the reading of the minutes**

**RESOLUTION #129 DISPENSING WITH THE READING OF THE MINUTES.**

MOTION: Chandler

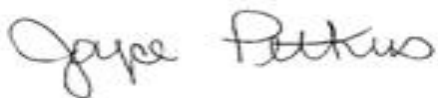
SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner King with a second from Commissioner Dussault to adjourn the meeting at 7:43 PM. All in favor.

Respectfully submitted,



Joyce Petkus  
District Administrator/Treasurer