

Board of Fire Commissioners
Greenfield Fire District
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The August 14, 2019 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:02 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Davis, Dussault, King, McGowan; D/A-Treasurer Petkus, S/K-P/A Ranck. Please see sign in sheet for others in attendance.

Open RFP: Co #4 Roof simulator: P/A Ranck noted that none were received. Brief discussion; P/A Ranck to email RFP to Commissioner Davis to handle.

RESOLUTION #194 APPROVING THE JULY 24, 2019 ANNUAL LOSAP REVIEW MINUTES, JULY 24, 2019 COMMISSIONER MEETING MINUTES AND JULY 29, 2019 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: King

RESOLVED to approve the July 24, 2019 Annual LOSAP Review minutes, July 24, 2019 Commissioner meeting minutes and July 29, 2019 Special meeting minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

Commissioner McGowan questioned Voucher #190351 Amsure; Treasurer Petkus noted there is a typo and will be corrected. Also questioned Voucher #190359, breakaway stokes basket; it was noted it is the replacement for the stokes basket that no longer fits in 263.

RESOLUTION #195 APPROVING PAYMENT OF ABSTRACT #15 FROM THE GENERAL FUND, VOUCHER #190348 THROUGH VOUCHER #190372, TOTALING \$91,746.13.

A3410.1	\$11,158.70
A3410.2	\$67,245.95
A3410.4	\$12,477.42
A9000.8	\$ 864.06

Total: \$ 91,746.13

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #15 from the General Fund, Voucher #190348 through Voucher #190372, totaling \$91,746.13.

VOTE: All in favor, motion carried.

RESOLUTION #196 APPROVING PAYMENT OF ABSTRACT #2 FROM THE SCBA RESERVE FUND, VOUCHER #SCBA19002 THROUGH SCBA19003, TOTALING \$24,096.75.

MOTION: McGowan

SECOND: King

RESOLVED to approve payment of Abstract #2 from the SCBA Reserve Fund, Voucher #SCBA19002 through SCBA19003, totaling \$24,096.75.

VOTE: All in favor, motion carried.

RESOLUTION #197 APPROVING PAYMENT OF ABSTRACT #5 FROM THE EQUIPMENT RESERVE FUND, VOUCHER #ER19007 THROUGH ER19008, TOTALING \$78,179.04.

MOTION: Chandler

SECOND: Davis

RESOLVED to approve payment of Abstract #5 from the Equipment Reserve Fund, Voucher #ER19007 through ER19008, totaling \$78,179.04.

VOTE: Chandler, yes; Davis, yes; Dussault, yes; King, yes; McGowan, no. Motion carried.

Commissioner McGowan noted he is opposed to Voucher #ER19007.

Chief Ellsworth questioned Voucher #SCBA19002. Brief discussion continued.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Thanks to Don for upgrading computer/software.
 - On vacation next week.
- **Purchasing Agent:** Don Ranck
 - Cascade quick connects are \$690 each. SCUBA fitting is \$110 + S&H. Board okayed purchase of SCUBA fitting.
 - 271 replacement TFT nozzle is \$753 + S&H. Board approved; money to come from Operations.
- **Treasurer:** Joyce Petkus
 - Final FY 2018 audit reports received, delivered to the Towns.
 - Reminder budget meeting is on the 28th.

RESOLUTION #198 GIVING THE TREASURER PERMISSION TO APPROPRIATE DR. DAVID GRIFFIN TICKET SALES REVENUE OF \$2,145 FROM A2770 OTHER UNCLASSIFIED REVENUE TO A3410.4 FIRE TRAINING ACCOUNT.

MOTION: Chandler

SECOND: King

RESOLVED to give the Treasurer permission to appropriate Dr. David Griffin ticket sales revenue of \$2,145 from A2770 Other Unclassified Revenue to A3410.4 Fire Training Account.

VOTE: All in favor, motion carried.

RESOLUTION #199 GIVING THE TREASURER PERMISSION TO MOVE \$7,000 FROM .4 OPERATIONS TO .2 MISCELLANEOUS EQUIPMENT FOR THE PURCHASE OF THE ROLLING RACK.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Treasurer permission to move \$7,000 from .4 Operations to .2 Miscellaneous Equipment for the purchase of the Rolling Rack.

VOTE: All in favor, motion carried.

RESOLUTION #200 GIVING THE TREASURER PERMISSION TO APPROPRIATE \$300 CME REIMBURSEMENT FROM A3089 STATE AID – OTHER TO .4 EMS TRAINING ACCOUNT.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Treasurer permission to appropriate \$300 CME Reimbursement from A3089 State Aid – Other to .4 EMS Training Account.

VOTE: All in favor, motion carried.

Firefighter Applications for/Changes in membership:

- Co #4: Change in Membership: Tyler Bennett, resignation.

Auxiliary Applications for membership/Requests for Change in Membership:

- None.

RESOLUTION #201 GIVING THE CHAIRMAN PERMISSION TO SIGN ABOVE CHANGE IN MEMBERSHIP FORM.

MOTION: Davis

SECOND: Dussault

RESOLVED to give the Chairman permission to sign above Change in Membership form.

VOTE: All in favor, motion carried.

Reminder that membership paperwork needs to be delivered to the district office in a timely manner.

Chief Ellsworth questioned if application paperwork on an Amy Saxton was ever received; brief discussion continued.

Report of the Chief – Jay Ellsworth:

- 271 horn fixed.
- Questioned D/C Chouinard if 261 valve was fixed.
- Sent out 293 quote for cab; brief discussion continued.

RESOLUTION #202 APPROVING 293 PAINT ESTIMATE RECEIVED FROM VANDER MOLEN IN THE AMOUNT OF \$25,739.00.

MOTION: Davis

SECOND: Chandler

RESOLVED to approve 293 paint estimate received from Vander Molen in the amount of \$25,739.00.

VOTE: All in favor, motion carried.

Chief Ellsworth noted that while it is getting painted various other repairs will be completed, including the air leak.

- 281 had problem with valve last night. Brief discussion, Vander Molen to fix, and will also fix oil leak at no charge.
- Old Timer's night is going well.
- Tahoes are being striped; would like Don to order Carhartt seat covers and mats. Brief discussion continued. Commissioner Davis to get together with Don to work on budget.
- All set with gear; 12 sets ordered, including 60 hoods; cost is \$51,750.00. Discussion continued.

RESOLUTION #203 GIVING THE PURCHASING AGENT PERMISSION TO ORDER THE GEAR AT A COST OF \$51,750.00.

MOTION: Davis

SECOND: King

RESOLVED to give the Purchasing Agent permission to order the gear at a cost of \$51,750.00.

VOTE: All in favor, motion carried.

- Questioned if 296 Knox box was installed; Don noted no.
- All radios programmed except for two fire police radios. A/C Bullard noted 293 radio is not working. Brief discussion continued. Don to call.
- Greenfield Fire Prevention is October 11th; Dorothy Nolan is either October 7th or 11th.
- Will be on vacation August 23 – September 1.
- Has received several letters on the donations of the Chief's vehicles.
- Spoke to Ed Tremblay regarding the recent issue with EMS calls.
- Under carriage cleaner quotes are \$1,579, \$819 + S&H or \$799 + S&H for the smaller model. Brief discussion continued.
- Handed out several years of service awards.

Reports from Companies:

Company #1 – D/C Chouinard

- Thanks for purchasing the hose roller; training has been done.
- Almost all the officers, Co #1 and two firefighters from each of the other companies are trained on the new Cascade system.
- Questioned the status of the 2½" cap; they are on order.
- 264 pressure gauge not working.
- Guessing Don is working with A/C Bullard on the Cascade system and 293.
- Firefighter Jill Chouinard is going to training in Montour Falls 9/27-9/29 and will be using the chief's vehicle and needs an EZ Pass. Asked if it was permissible if two other people ride with her, one from Jonesville and one from Ballston Spa. Brief discussion; Joyce to contact Dave Meager regarding possible insurance liability.

Company #2 – D/C Barss:

- Committee will be going to KME in Pennsylvania for final inspection of new 273.

RESOLUTION #204 GIVING DERRICK BARSS, MICHAEL CHANDLER, JON DAVIS, DAVID MIDDLEBROOK AND PHILIP RICHARDS PERMISSION TO TRAVEL TO KME IN NESQUEHONING, PA FOR FINAL INSPECTION OF NEW 273 ON AUGUST 29-30, 2019. PERMISSION TO ALSO TAKE CAR 26.

MOTION: Chandler

SECOND: King

RESOLVED to give Derrick Barss, Michael Chandler, Jon Davis, David Middlebrook and Philip Richards permission to travel to KME in Nesquehoning, PA for final inspection of new 273 on August 29-30, 2019. Permission to also take car 26.

VOTE: All in favor, motion carried.

- 50% complete on Oliver B. Merlyn grant.

Company #3 – D/C Murray:

- Firefighter Crumb is graduating from Firefighter 1 boot camp tomorrow.

Company #4 – D/C Bogardus:

- All good.

Report of District EMS Coordinator: Nate King:

- Not present this evening.

Report of the Training Committee: D/C Barss

- Sexual Harassment training still going on.
- Smoke machine fixed.
- Firefighter Down CPR training hosted by WEMS starts next Tuesday at training building.
- Still utilizing the building on 9N for training.
- Flashover training still on track for September 14th and 15th. Received a donation of 72 sheets of plywood from Home Depot.
- State jaws class has been posted; Co #2 is hosting a Friday night and Saturday hands on.
- Lengthy presentation, then discussion, regarding possible changes to the Officer Requirements Policy. D/C Barss to work with D/A Petkus on updating policy for Board to review. To be added to September 11, 2019 Commissioner meeting agenda.

Reports of the Commissioners:

- Davis
 - Good.
- Dussault
 - Good.
- King
 - Don has done a lot of work on Co #1 tank. Hawk to be here Thursday to install float.
 - Walls and floor still need to be painted around compressor.
 - Would like to see change order contract from Chazen signed and move forward with Co #1 roof project. Discussion continued, including that this now may be a project that will have to start in the Spring. RFP to go out this year, with tentative bid opening date of October 23rd and approval date of November 13th.

RESOLUTION #205 GIVING THE CHAIRMAN PERMISSION TO SIGN THE CHANGE ORDER CONTRACT FROM CHAZEN IN THE AMOUNT OF \$19,200.

MOTION: King

SECOND: Davis

RESOLVED to give the Chairman permission to sign the change order contract from Chazen in the amount of \$19,200.

VOTE: All in favor, motion carried.

RESOLUTION #206 GIVING THE SECRETARY PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND UP TO \$20,000 FROM THE BUILDING RESERVE FUND FOR THE CHAZEN CHANGE ORDER CONTRACT.

MOTION: Davis

SECOND: Chandler

RESOLVED to give the Secretary permission to advertise a permissive referendum to withdraw and expend up to \$20,000 from the Building Reserve fund for the Chazen change order contract.

VOTE: All in favor, motion carried.

- Rolling rack is housed at Co #1, but anyone can use it; each company got a DVD.
- McGowan
 - Nothing at this time.
- Chandler
 - Nothing at this time.

Reports of the Town Board Liaisons

- **Town of Greenfield:** Davis
 - Quiet.
- **Town of Wilton:** Duane Bogardus
 - Population density reduced to 12 from 15.

Reports of the Town Board Planning Liaisons

- **Town of Greenfield:** Chandler
 - Nothing at this time.
- **Town of Wilton:** A/C Bullard
 - Nothing at this time.

Special Topics of Discussion: None.

Final Comments:

- D/C Barss requested use of Co #2 by the Town of Greenfield to do their sexual harassment training, and assist them by using Target Solutions. Discussion continued, including having the Auxiliary complete sexual harassment training as well.

RESOLUTION #207 GIVING THE TOWN OF GREENFIELD PERMISSION TO USE CO #2 FIREHOUSE FOR THEIR SEXUAL HARASSMENT TRAINING. DATES TO BE DETERMINED.

MOTION: Chandler

SECOND: King

RESOLVED to give the Town of Greenfield permission to use Co #2 firehouse for their sexual harassment training. Dates to be determined.

VOTE: All in favor, motion carried.

- D/C Barss requested Sheriff Dan Yetto receive access to the fire houses. Board okayed.

RESOLUTION #208 GIVING THE SECRETARY PERMISSION TO CREATE AN ACCESS CARD FOR SHERIFF DAN YETTO.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Secretary permission to create an access card for Sheriff Dan Yetto.

VOTE: All in favor, motion carried.

- Chief Ellsworth questioned some budget items: uniforms show zero in the budget. The Treasurer noted that under OSC, uniforms are listed under the .4 account, not under the .2 account as they are currently, so she just moved it.
- Chief Ellsworth questioned the decrease in the rescue account; it was noted the change was based on a look back of the past few years.
- Chief Ellsworth questioned the Chief's account that now shows zero; it was noted it was rolled into the Miscellaneous Equipment account.

RESOLUTION #209 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Davis

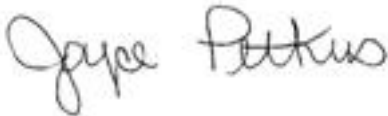
SECOND: King

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Davis with a second from Commissioner King to adjourn the meeting at 8:02 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer