

Board of Fire Commissioners

Greenfield Fire District
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The July 24, 2019 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:12 PM.

Present were: Commissioners Chandler, Dussault, King, McGowan; D/A & Treasurer Petkus, P/A Ranck. Excused: Commissioner Davis. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.

2. **Bid Opening: Co #1 Building Renovation Project:**

One bid received, opened and read aloud by Rebecca Sheely from the Chazen Companies:

Jersen Construction Group, LLC, Waterford, NY.

Base Bid: \$570,000.00

Alternate 1, spray foam insulation: \$0.00

Alternate 2, replace siding on entire west wall: \$23,000.00

Alternate 3, replace high roof: \$235,000.00

Alternate 4, (deduct), wainscoting: -\$4,000.00

3. **Approve Minutes:** July 10, 2019 Commissioner Meeting Minutes as written.

RESOLUTION #186 APPROVING THE JULY 10, 2019 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve the July 10, 2019 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

4. **Payment of Bills:**

Treasurer Petkus noted that the fee for Firefighter Reale's EMT Refresher class was \$430, not \$400, so she moved the additional \$30 from Operations to EMS Training.

Commissioner King questioned Voucher #190344; high rise packs, clarified that they are the smooth bore nozzles for the high rise packs.

Commissioner King questioned Voucher #190336; NYAFC; clarified that a total of 10 of our firefighters have signed up for the class as of today's date. Brief discussion continued.

RESOLUTION #187 APPROVING PAYMENT OF ABSTRACT #14, VOUCHER #190322 THROUGH #190347, FROM THE GENERAL FUND, TOTALING \$28,739.25.

A3410.1	\$	5,505.19
A3410.2		1,803.95
A3410.4		21,003.78
A9000.8		426.33

Total:	\$	28,739.25

MOTION: Chandler

SECOND: King

RESOLVED to approve payment of Abstract #14, Voucher #190322 through #190347, from the General Fund, totaling \$28,739.25.

VOTE: All in favor, motion carried.

RESOLUTION #188 APPROVING PAYMENT OF BUILDING RESERVE FUND ABSTRACT #5, VOUCHER #BR19007 IN THE AMOUNT OF \$15,456.14.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Building Reserve Fund Abstract #5, Voucher #BR19007 in the amount of \$15,456.14.

VOTE: All in favor, motion carried.

RESOLUTION #189 APPROVING PAYMENT OF SCBA RESERVE FUND ABSTRACT #1, VOUCHER #SCBA19001 IN THE AMOUNT OF \$12,400.18.

MOTION: Chandler

SECOND: King

RESOLVED to approve payment of SCBA Reserve Fund Abstract #1, Voucher #SCBA19001 in the amount of \$12,400.18.

VOTE: All in favor, motion carried.

5. Reports of the Staff

• **District Administrator – Joyce Petkus:**

- Two new Tahoes have been insured. They will be registered and plates transferred when they are put into service.
- Reminder there is a special meeting on July 29th.

• **Director of Purchasing – Don Ranck:**

- Not sure of the time frame that the Tahoes will be going into service.
- 271 truck charger for thermal imaging camera is broken and needs to be replaced; \$811 from Duvall, \$830 from MES. Money to be taken from Repairs to Equipment.
- Co #1 A/C unit condenser was replaced, and the evaporator might have thrown a piston. Brief discussion, Toby Middlebrook working on it.

- **Treasurer – Joyce Petkus:**
 - 2020 tax levy will be 2%.
 - She and Don started working on 2020 budget.

6. Firefighter/Auxiliary Applications/Changes in Membership:

- Firefighter Applicants:
 - Co #3: Nicholas Murray.
- Firefighter Changes in Membership:
 - None.

RESOLUTION #190 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE NEW MEMBER APPLICATION.

MOTION: King

SECOND: Dussault

RESOLVED to give the Chairman permission to sign off on above New Member application.

VOTE: All in favor, motion carried.

7. Report of the Chief – Jay Ellsworth:

- Thanks to all those involved in putting the Cascade system in. Questioned if anyone has seen a bill from Vander Molen; none received.
- Met with Vander Molen representatives last night in reference to painting 293. The truck has gotten worse. Decided to split the job between body and cab; new estimate on body is \$18,150.00, and the cab will be done next year, there is no price for that work. Also, looks like the ladder has been moving back and forth taking all the paint off. Suggestion to give the roof a quick paint job then put down diamond plate. Lengthy discussion continued. The Board would like to see a number for the cab. Truck will be going to Vander Molen sometime next week and will be there for at least a month.
- Questioned if the roof simulator RFP has gone out; it was noted no.
- Questioned if Ed got back to Don regarding the radios. Don noted it is tentatively scheduled for next Wednesday. Brief discussion continued.
- Big Truck Day scheduled for August 3rd.
- Last week's tanker shuttle drill went well. Brief discussion continued.
- Questioned D/C Chouinard regarding the tank fittings; it was noted they are on.
- Questioned if the Knox box was installed in 296; it was noted no.
- 260 and 270 were previously surplussed; questioned what the Board wanted to do with them. Brief discussion continued. Interested companies to submit letter to the Chief and he will make decision on who to donate to.
- Received letter regarding Woodward Strong donations; asked if the district would donate. Brief discussion; it was noted that the district cannot make donations; Joyce to call Bill Young to verify.
- Would like to purchase rolling rack; price received is \$6355. Brief discussion; Joyce to move \$7,000 from SCBA to Misc. Equipment.

RESOLUTION #191 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE THE ROLLING RACK SYSTEM.

MOTION: King

SECOND: Dussault

RESOLVED to give the Purchasing Agent permission to purchase the Rolling Rack system.

VOTE: All in favor, motion carried.

- Received everything back from Lion regarding the gear, including pricing. Will be purchasing 12 sets of gear, pants/coat for \$3,156 per set for a total of \$37,872. Purchasing 60 cancer hoods at \$1,000 each for a total of \$6,000, and 25 sets of gloves at \$88.40 each for \$2,210. Brief discussion regarding boots and helmets; if boots need to be purchased, they would like to go with the Black Diamond boot, which is a different type of boot currently being used. August 6th is gear fitting date. Would like the Class A firefighters to be able to keep current gear as their second set. Also looking into the following year to fit 3 more people. Currently, the total price would be \$51,782. Gear is on State contract.

8. Reports of the Companies:

- **Greenfield Center Co #1: D/C Chouinard**
 - Spoke to D/C Barss regarding the loose pipes. Brief discussion continued.
 - Requested Don order a 2½ male cap. Two to be ordered.
 - Missing a battery to the thermal imaging camera. Requested ISG replacement battery.
 - Would like quick connects for new Cascade system; Don to look into pricing.
 - Would like Don to look into getting adaptor for the ability to look into filling SCUBA tanks. Cost is around \$50.
 - Thanks for rolling rack.
- **Porter Corners Co #2: D/C Barss**
 - Have been using the building on 9N for training.
 - Thanks to Clint for his work on the grant; training has been done and the jaws have been put into service. Looking into the 2nd part of the grant for lift jacks.
 - Chains have also been trained on and put into service.
- **Middle Grove Co #3: D/C Murray**
 - Thanks to Commissioner King and S/K Rank for working on the split rail fence around the tank.
- **Maple Avenue Co #4: A/C Bullard**
 - Questioned if AC has been looked at; Don noted he would talk to Toby tomorrow.

9. Report of the District EMS Coordinator – Nate King:

- Not present this evening.

10. Report of the Training Committee: D/C Barss

- Sexual Harassment classroom training completed; deadline to complete online portion is August 31st. Deidre will be compiling list. Also reviewed Decon initiative that has been started.
- Vehicle Operations Rescue level course coming October 11-12. Chiefs have been given the training authorization and handout. Will be using Co #2 again. Brief discussion continued.
- Water supply drill September 20th and 22nd at Co #2 as well.

- Started working on 2020 budget.
- Would like to purchase some equipment with remaining training money. Brief discussion continued.
- Thanks to all for Firefighter 2 class assistance.
- Commissioner Chandler questioned if the speedy dry was taken care of; Chief Ellsworth to reach out again to Chief at Ballston Spa. Brief discussion continued.

11. Reports of the Commissioners:

- Davis
 - Not present this evening.
- Dussault
 - Thanks to everyone that participated in Firefighter 2 and the Saratoga County Fair, and everything you do for the district.
- King
 - Thanks for the time everyone puts into the fire district, including training, it shows.
- McGowan
 - Reminder that the banquet is this Saturday. Discussion continued.
- Chandler
 - Gave update regarding trip to KME factory to see progress of new 273. Truck should be delivered to KME Latham mid to end of August. Committee to make trip for final inspection in about 6 weeks.

12. Reports of the Town Board Liaisons:

- Town of Greenfield: John Davis
 - Not present this evening.
- Town of Wilton: Scott Dussault
 - Saratoga County approved title of Land Use Administrator at Town Engineer's office.
 - Court building coming along.
 - Pavilion at Gavin Park completed.

13. Reports of the Town Planning Board Liaisons:

- Town of Greenfield: Michael Chandler
 - Nothing at this time.
- Town of Wilton: Scott Dussault/Gary Bullard
 - Letter regarding the water was not well received.
 - Nate King attending Wilton Water and Sewer Authority meeting; the water line coming down Route 9 was not discussed.
 - Cole's Collision approved. Valvoline and Warren Tire have to go back for more SEQR review issues. Expressed concern regarding the runoff from all three lots and received reassurance from the Town Engineer that it would be taken care of. Town Fire Marshall has not been very cooperative.

14. District Policy Review:

- **Annual Installation Inspection:** no changes made.
- **District Awards:** no changes made.
- **Funeral:** no changes made.
- **Uniform:** no changes made.

15. Special Topics of Discussion:

- Chief Ellsworth wished Commissioner Chandler a Happy Anniversary; Billy Pratt and Kelsey DeTraglia were married.
- Commissioner McGowan noted from Justin's recollection regarding the donation of 26, departments submitted a letter of request, and their circumstances were looked at to make a determination of who would benefit the most from the donation.

16. Final Comments:

- None.

17. Dispense with the reading of the minutes

RESOLUTION #192 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler


SECOND: King

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Dussault with a second from Commissioner McGowan to adjourn the meeting at 8:29 PM. All in favor.

Respectfully submitted,



Joyce Petkus

District Administrator/Treasurer