

Board of Fire Commissioners

Greenfield Fire District
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Greenfield Center, NY 12833
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The August 28, 2019 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Vice Chairman Jack King at 7:02 PM.

Present were: Commissioners Dussault, King, McGowan; D/A & Treasurer Petkus, P/A Ranck. Excused: Commissioners Chandler, Davis. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.

2. **Special Guest: Isaac Pulver, Saratoga Springs Public Library:**

Discussion regarding the possibility of the fire companies partnering with the library to help bring library/outreach services to the outlying areas of the Saratoga Springs School District area. Received grant this year for modern version of the bookmobile. Would also like to do story times, and begin with using Greenfield Center, Porter Corners and Middle Gove firehouses, and they would schedule during the weekdays. Also discussed the possibility of incorporating fire safety, involvement with fire prevention day as well. Joyce to coordinate, send emails out to the Chief Officers, Company Presidents and Auxiliary Presidents to make sure the companies would be in favor of this opportunity, and to determine who is in charge of scheduling the meeting room at each of the firehouses. Request made for Mr. Pulver to put some dates together and forward to Joyce. Added to September 11th agenda.

3. **Approve Minutes:** August 14, 2019 Commissioner Meeting Minutes as written.

RESOLUTION #210 APPROVING THE AUGUST 14, 2019 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve the August 14, 2019 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

4. **Payment of Bills:**

Treasurer Petkus noted that regarding Voucher #190385 Don was able to have the \$99.24 S&H charge from Fire-End and Croker removed.

RESOLUTION #211 APPROVING PAYMENT OF ABSTRACT #16, VOUCHER #190373 THROUGH #190402 EXCLUDING S&H OF \$99.24 ON VOUCHER #190385, FROM THE GENERAL FUND, TOTALING \$33,971.46.

A3410.1 \$ 5,555.25
A3410.2 8,203.75
A3410.4 19,782.45
A9000.8 430.01

Total: \$ 33,971.46

MOTION: McGowan

SECOND: Dussault

RESOLVED to approve payment of Abstract #16, Voucher #190373 through #190402 excluding S&H of \$99.24 on Voucher #190385, from the General Fund, totaling \$33,971.46.

VOTE: All in favor, motion carried.

RESOLUTION #212 APPROVING PAYMENT OF BUILDING RESERVE FUND ABSTRACT #6, VOUCHER #BR19008 IN THE AMOUNT OF \$1,939.39.

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve payment of Building Reserve Fund Abstract #6, Voucher #BR19008 in the amount of \$1,939.39.

VOTE: All in favor, motion carried.

RESOLUTION #213 APPROVING PAYMENT OF EQUIPMENT RESERVE FUND ABSTRACT #6, VOUCHER #ER19009 THROUGH ER19011 IN THE AMOUNT OF \$12,470.09.

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve payment of Equipment Reserve Fund Abstract #6, Voucher #ER19009 through ER19011 in the amount of \$12,470.09.

VOTE: All in favor, motion carried.

5. Reports of the Staff

• District Administrator – Joyce Petkus:

- Sent email to the Board regarding Dave Meager's answer to allowing two other firefighters from surrounding departments to travel with firefighter Chouinard to Montour Falls. There is nothing the Board needs to do.

RESOLUTION #214 GIVING JILL CHOUINARD PERMISSION TO ATTEND WOMEN IN THE FIRE SERVICE TRAINING AT MONTOUR FALLS FIRE ACADEMY, SEPTEMBER 27-29, 2019. PERMISSION TO ALSO TAKE 260 OR 294.

MOTION: King

SECOND: Dussault

RESOLVED to give Jill Chouinard permission to attend Women in the Fire Service Training at Montour Falls Fire Academy, September 27-29, 2019. Permission to also take 260 or 294.

VOTE: All in favor, motion carried.

- **Director of Purchasing – Don Ranck:**
 - Placed AA batteries in each of the Chief's baskets; the high-pitched squeal coming from the air packs is coming from the computer – the batteries need to be changed every 6 months. The packs then need to be reset by the vendor. Discussion continued. Commissioner McGowan recommended putting a schedule together; Don to send reminders.
 - Lion demo items need to be returned; please bring them to the district office.
 - Overhead Door will be at Co #3 tomorrow. Brief discussion continued.
- **Treasurer – Joyce Petkus:**
 - Nothing at this time.

6. Firefighter/Auxiliary Applications/Changes in Membership: None.

7. Report of the Chief – Jay Ellsworth:

- Not present this evening.

8. Reports of the Companies:

- **Greenfield Center Co #1: A/C Coffey**
 - Good.
- **Porter Corners Co #2: D/C Barss**
 - Thanks to Don for his assistance.
 - Will be taking the Firefighter II National Certification and would like the district to be the sponsoring agency. Board okayed.
- **Middle Grove Co #3: D/C Murray**
 - Nothing at this time.
- **Maple Avenue Co #4: A/C Bullard**
 - #6 truck bay door issue, where MED is parked; Don to call Overhead Door.

9. Report of the District EMS Coordinator – Nate King:

- Not present this evening.

10. Report of the Training Committee: D/C Barss

- Hosting jaws class September/October.
- Has been asked to host Firefighter 1, followed by Firefighter 2 in 2020.
- September 14-15th is Flashover training.
- September 20, 21 and 22 is an Instructors authorization class at Co #2. Brief discussion continued; this is going to the training committee to see if some of them can sit in on the class.
- New Member Orientation scheduled for September 21st.

11. Reports of the Commissioners:

- Davis
 - Not present this evening.

- Dussault
 - Good.
- McGowan
 - TWC has been sending bills directly to his email. Brief discussion continued.
 - Looking for a grant for EMS equipment. Discussion continued. Will be contacting Nate King.
- Chandler
 - Not present this evening.
- King
 - Asbestos inspection needs to be done at Co #1 before roofing project begins. Brief discussion continued. Will look into costs.
 - Discussion regarding the request made by Dave Meager regarding working with Chazen on the insurance portion of the roofing project. Board okayed.
 - Attended meeting Sunday night, chaired by Walt Ramsey in reference to LOSAP. Lengthy discussion continued regarding what activities would be allowed, especially in the Miscellaneous category and the possibility of inviting Penflex to a meeting to explain. Joyce suggested the committee make a list of activities they have questions about and she will send to Penflex for review and determination, then if necessary, set up a meeting.

12. Reports of the Town Board Liaisons:

- Town of Greenfield: John Davis
 - Not present this evening.
- Town of Wilton: Scott Dussault
 - Nothing at this time.

13. Reports of the Town Planning Board Liaisons:

- Town of Greenfield: Michael Chandler
 - Not present this evening.
- Town of Wilton: Scott Dussault
 - Nothing at this time.

14. District Policy Review:

- **BLS Glucometer Storage:** no changes made.
- **BLS Glucometer Use:** no changes made.
- **Elections:** no changes made.
- **Unassigned Fund Balance:** no changes made.

15. Special Topics of Discussion:

- Budget: Commissioner King noted that since the full Board is not present this evening, budget discussion will be postponed. Joyce noted that the Proposed Budget needs to be adopted no later than September 24th, which means that currently the Board can adopt it at their scheduled September 11th meeting, or schedule a special meeting.
- D/C Barss questioned the amount the Board is allowing the training committee for fire training. Discussion continued; currently \$18,000 is in the draft budget.

16. Final Comments:

- Commissioner McGowan questioned the process for firefighters to receive points for OSHA, does it need to be posted, and is there is minimum amount of time required. Brief discussion continued.
- Lt. Marshall suggested the Board maybe think about increasing the amount of the monthly LOSAP payment.

17. Dispense with the reading of the minutes

RESOLUTION #215 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Dussault

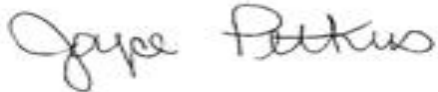
SECOND: McGowan

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Dussault with a second from Commissioner McGowan to adjourn the meeting at 8:01 PM. All in favor.

Respectfully submitted,



Joyce Petkus

District Administrator/Treasurer