

Board of Fire Commissioners
Greenfield Fire District
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The June 10, 2020 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:04 PM.

Flag salute, moment of silence.

Present were: Commissioners Chandler, Dussault, McGowan, Russo; D/A-Treasurer Petkus, S/K-P/A Ranck. Please see sign in sheet for others in attendance.

RESOLUTION #109 APPROVING THE MAY 20, 2020 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve the May 20, 2020 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #110 APPROVING PAYMENT OF ABSTRACT #11, VOUCHER #200229 THROUGH VOUCHER #200256, FROM THE GENERAL FUND, TOTALING \$21,232.23.

A3410.1 \$ 5,808.89

A3410.2 \$ 65.35

A3410.4 \$13,933.45

A9000.8 \$ 1,424.54

Total: \$ 21,232.23

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #11 Voucher #200229 through Voucher #200256, from the General Fund, totaling \$21,232.23.

VOTE: All in favor, motion carried.

RESOLUTION #111 APPROVING PAYMENT OF ABSTRACT #6, VOUCHER #BR20008, FROM THE BUILDING RESERVE FUND, TOTALING \$76,475.00.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #6, Voucher #BR20008, from the Building Reserve Fund, totaling \$76,475.00.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus

- Received correspondence today from an anonymous resident questioning the use of a district vehicle for possible personal use. Chief Davis questioned the specifics; Commissioner Chandler noted that on May 15th, Larry's truck was destroyed by a falling tree in the district parking lot. He was told to use the district truck until insurance was figured out, which has since been addressed.
- Confirmed LOSAP Review meeting on June 24th; Commissioner McGowan is unable to make it due to a work conflict.
- Annual physical spreadsheet handed out. Discussion continued. Updated deadline to complete physicals is now August 26th. Joyce to confirm with Occupational Medicine that they will be able to accommodate the revised deadline.
- **Purchasing Agent:** Don Ranck
 - Co #4 AC: Received a brochure from Middlebrook's Plumbing to install the new AC. Quote is \$4300 – 4500 for split unit. Does not include install of 30 amp disconnect.

RESOLUTION #112 MOVING FORWARD WITH THE INSTALLATION OF CO #4 AIR CONDITIONING.

MOTION: Chandler

SECOND: Dussault

RESOLVED to move forward with the installation of Co #4 air conditioning.

VOTE: All in favor, motion carried.

- Hose testing completed last Friday; 3 lengths of hose were lost, one 2½ x 50' and two 1¾ x 50'. 2½ might be under warranty. Brief discussion continued.
- Received three quotes to purchase 50 particulate hoods. The cheapest is from NY Fire & Equipment at \$90 per hood. Total cost is \$4500 plus S&H.

RESOLUTION #113 APPROVING THE PURCHASE OF 50 PARTICULATE HOODS FROM NY FIRE & EQUIPMENT.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the purchase of 50 particulate hoods from NY Fire & Equipment.

VOTE: All in favor, motion carried.

- Received three quotes to replace 20 yellow helmets. The cheapest was Garrison at \$255.84 per helmet. Total is \$5116.80 plus S&H. Brief discussion continued.

RESOLUTION #114 APPROVING THE PURCHASE OF 20 YELLOW HELMETS FROM GARRISON.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the purchase of 20 yellow helmets from Garrison.

VOTE: All in favor, motion carried.

- **Treasurer:** Joyce Petkus
 - Audit is ongoing.
 - Received an invoice from D/C Barss requesting reimbursement; D/C Barss gave explanation. D/C Bogardus noted he also has two EMTs that paid of pocket as well and would like the Board to reimbursement them, they are firefighters LaPage and Bentley.

Brief discussion continued. Chief Davis noted he did not know about these two. Paperwork needs to be sent to the district office for review/approval.

RESOLUTION #115 GIVING THE TREASURER PERMISSION TO REIMBURSE \$157.25 TO D/C BARSS FOR EMT CLASS SUPPLIES.

MOTION: Chandler

SECOND: McGowan

RESOLVED to give the Treasurer permission to reimburse \$157.25 to D/C Barss for EMT class supplies.

VOTE: All in favor, motion carried.

Firefighter Changes in Membership:

Co#3: Robert Fisher, resignation, moving out of state; Jason Jennings request for 6 month leave of absence, Nicholas Murray, resignation, does not have the time; Shawne Perkins, 1 year leave of absence.

Co #4: Matthew Reynolds, 3 month leave of absence.

RESOLUTION #116 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE NOTED CHANGES IN MEMBERSHIP.

MOTION: Dussault

SECOND: Russo

RESOLVED to give the Chairman permission to sign off on above noted Changes in Membership.

VOTE: All in favor, motion carried.

Firefighter Kyle Abrams from Co #4 had moved out of district and was going to join Rock City Falls; in the last week several officers have been involved as Mr. Abrams now wants to rescind his resignation. She has explained that according to State law he is no longer a member as he did not give 30 days notification and the Board did not give approval. She suggested if he wants to come back as a member, he should go through the application process again. She also noted this is written in the by-laws. Lengthy discussion continued. Commissioner Chandler suggested tabling this so Co #4 can approve it at their meeting next week, and bring it back to the Board for approval.

Auxiliary Applications for membership/Requests for Change in Membership: None.

Report of the Chief – Jon Davis:

- EMS Council meets tomorrow regarding EMT class.
- Reviewed various training.
- 282 has a recall; called John Cameron hopefully they will take it in next week. Also has a problem with the rear steps and leaking cab lift cylinder as well as some other items, pricing from Vander Molen is roughly \$2700.00. Brief discussion continued. It was clarified that Bulldog will be doing the warranty work and Vander Molen will be doing the other repairs.

RESOLUTION #117 APPROVING WORK ON 282 BY VANDER MOLEN.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approving work on 282 by Vander Molen.

VOTE: All in favor, motion carried.

- 281 has a wheel seal leak; Vander Molen is going to try to take care of that tomorrow.
- Questioned if the same gear vendor from last year is going to be used this year? It was noted yes. Don to set up meeting/fitting.
- Would like to purchase drone sooner rather than later to get people trained on it; sent quote of \$4,319.00 to Commissioners. The Chief noted the vendor will help get the necessary licenses and provide training, and will be housed in the Chief's office. Brief discussion continued.

RESOLUTION #118 APPROVING PURCHASE OF THE DRONE, WITH THE STIPULATION THAT BEFORE THE DRONE GOES INTO SERVICE, PEOPLE ARE TRAINED ON IT AND THERE IS AN SOP FOR IT.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve purchase of the drone, with the stipulation that before the drone goes into service, people are trained on it and there is an SOP for it.

VOTE: All in favor, motion carried.

- Questioned status of fit testing; Don noted that no one has been fit tested yet, but that he can do 3 in a row before he has to stop to sanitize everything. Brief discussion continued; Don to set up evening schedule and for those that want to come in during the day, they just need to call ahead and set up a time with Don.
- Would like to see hose testing and ladder testing split up over two days and stop tying up our people for a lot of things. Thanks to Don for his assistance. Discussion continued.
- New 291 that is coming soon is a demo, and feels that it is highly efficient for Co #4. Demos may be something to look at for the future. Thanked Co #4 for accepting the new truck. Moving a truck from one company to another company is not a morale booster. Commissioner Chandler noted it was a pleasure working with Co #4 to put it together so quickly. The last time he spoke to the vendor a few days ago, they were on schedule and should be ready when our money is available. Don questioned if new hose and air packs will be placed on new 291; it was noted no. Further discussion continued.

Reports from Companies:

Company #1 – A/C Coffey:

- Any word on the contractors? Commissioner Chandler signed the contract tonight and will be sent out tomorrow. Commissioner Chandler also noted the roofers will be working on the punch list. Brief discussion continued.
- Rooms have been cleared out.
- Questioned if there is a preference regarding appliances? Commissioner Chandler noted to do their due diligence.
- Confirmed everyone is still on board with the media, TV's, etc.
- Kitchen cabinets are still up in the air, they may just save some money and use old ones.
- Questioned update on entrances. Commissioner Chandler noted the metal has been ordered and Billy will get on it as soon as possible.
- Questioned the paint on the exterior doors. Commissioner Chandler noted he needs to get the paint sample, then he can give Larry or Don the color to pick up paints.
- Had problems yesterday with air pack batteries; Don took care of it.
- Pulled out all the old low band radios; it is in boxes in the bay. Don will get them.
- There are also some old steel oxygen bottles; Don to handle.

Company #2 – D/C Barss:

- Training committee is meeting this Saturday to re-group.

Company #3 – D/C Murray:

- Not present at this time.

Company #4 – D/C Bogardus:

- Received request for report. Brief discussion continued; Joyce to investigate.
- One of the ladders needs new rope; middle rope is frayed and needs to be replaced.
- Has a couple of out of district applicants:
 - Vincent LaClair, Jones Road portion of Wilton, Saratoga Springs
 - Zack Welch, Curt Boulevard, Saratoga Springs
 - William J. Levi, Excelsior Avenue, Saratoga Springs

Board approved above.

Report of the District EMS Coordinator – Christian Alvord:

- Not present this evening.
- Halligan presentation tabled until August 12th.

Reports of the Commissioners:

- Dussault
 - Questioned status of carpet at Co #4; Don noted the vendor is waiting for his help to come back to work.
 - Questioned uniformed dates; Don noted he is planning for August.
 - Thanked the firefighters for their time for fire/EMS calls.
- McGowan
 - Nothing at this time.
- Russo
 - Thanks to everyone for making the calls during the pandemic.
- Chandler
 - Questioned the status of the new credit cards; Don noted the application is in, he is just waiting for them to process it.
 - Making the following resolution per the attorney (also see attached):

RESOLUTION #119 THAT THE BOARD OF FIRE COMMISSIONERS AUTHORIZES THE FIRE DISTRICT'S RETAINED LITIGATION COUNSEL TO PURSUE A WARRANTY CLAIM UNDER GML §109-D AGAINST ALL LIABLE PARTIES CONCERNING THE REPORTED AND ACKNOWLEDGED DEFECTS IN ETA 273.

MOTION: Chandler

SECOND: Dussault

RESOLVED that the Board of Fire Commissioners authorizes the Fire District's retained litigation counsel to pursue a warranty claim under GML §109-d against all liable parties concerning the reported and acknowledged defects in ETA 273.

VOTE: All in favor, motion carried.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** McGowan
 - Nothing at this time.
- **Town of Wilton:** Dussault
 - Construction of Warren Tire on Route 9 is moving along. Nothing regarding Cole's or Valvoline.

- Town is still conducting meetings via Zoom.

Special Topics of Discussion/Final Comments:

- Co #3 water softener issue: discussion regarding choice of regular water softener for \$2,000 or an upgraded softener for \$2,900. Brief discussion continued.

RESOLUTION #120 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE THE UPGRADED WATER SOFTENER FOR CO #3.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Purchasing Agent permission to purchase the upgraded water softener for Co #3.

VOTE: All in favor, motion carried.

- The Chief asked Don to order the drone; he will forward all email to Don.
- Captain W. Chandler thanked everyone who was involved in last Thursday's rescue call in the woods.

RESOLUTION #121 ENTERING INTO EXECUTIVE SESSION AT 8:00 PM IN REFERENCE TO DISCUSSION OF 273 AND AN EMPLOYEE ISSUE.

MOTION:

SECOND:

RESOLVED to enter into executive session at 8:00 pm in reference to discussion of 273 and an employee issue.

VOTE: All in favor, motion carried.

RESOLUTION #122 RECONVENING FROM EXECUTIVE SESSION AT 8:52 PM.

MOTION: Chandler

SECOND: Dussault

RESOLVED to reconvene from executive session at 8:52 pm.

VOTE: All in favor, motion carried.

RESOLUTION #123 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner McGowan to adjourn the meeting at 8:53 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce Petkus

Joyce A. Petkus
District Administrator/Treasurer