

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The June 24, 2020 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:02 PM.

Flag salute, moment of silence and please keep the Lloyd family in your prayers.

Present were: Commissioners Chandler, Dussault, McGowan, Russo; D/A-Treasurer Petkus, S/K-P/A Ranck. Please see sign in sheet for others in attendance.

RESOLUTION #124 APPROVING THE JUNE 10, 2020 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve the June 10, 2020 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

Joyce noted that Bill Young submitted a letter and a check to pay for the unauthorized purchase of fuel in the amount of \$45.02.

RESOLUTION #125 APPROVING PAYMENT OF ABSTRACT #12 DATED JUNE 24, 2020 FROM THE GENERAL FUND, VOUCHER #200257 THROUGH VOUCHER #200288, TOTALING \$50,000.37.

A3410.1	\$ 6,049.36
A3410.2	\$ 16,155.37
A3410.4	\$ 27,322.00
A9000.8	\$ 473.64

Total: \$ 50,000.37

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #12 dated June 24, 2020 from the General Fund, Voucher #200257 through Voucher #200288, totaling \$50,000.37.

VOTE: All in favor, motion carried.

RESOLUTION #126 APPROVING PAYMENT OF ABSTRACT #7 DATED JUNE 24, 2020 FROM THE BUILDING RESERVE FUND, VOUCHER #BR20009, TOTALING \$396.00.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #7 dated June 24, 2020 from the Building Reserve Fund, Voucher #BR20009, totaling \$396.00.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Received a phone call from Past Chief Lant thanking everyone for the condolence card he received from the District.
 - Co #2 meeting room door strike had to be replaced. Brief discussion continued.
 - D/C Chouinard and Captain Marshall will be attending the Law & Management Conference via live stream. Brief discussion continued.
 - Updated physicals lists placed in Chief baskets. PFT testing has not yet resumed. Brief discussion continued.
 - Will not be in the office tomorrow and Friday, but will be taking audit work with her for the final push to complete the audit by next week. Brief discussion continued.
- **Purchasing Agent:** Don Ranck
 - Started small vehicle spring maintenance.
 - Does the Board want to go out for RFP for the heating season? Received a contract from Bove. Brief discussion continued. Board approved Bove contract.
- **Treasurer:** Joyce Petkus
 - Audit almost complete.
 - 2021 budget season is beginning. Will start by adding \$5000 to LOSAP contribution per the earlier discussion in the special meeting.
 - Received and deposited Federal share in the amount of \$10,117.52 for 2019 Halloween storm clean up. Chief Davis will discuss with Officers at his Chiefs meeting. Brief discussion continued.

Firefighter Applications for/Changes in membership:

- Co #3: Jean Crumb. She has not yet signed final paperwork so she cannot participate as an active firefighter until she does.

Auxiliary Applications for membership/Requests for Change in Membership: None.

RESOLUTION #127 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE NEW MEMBER APPLICATION.

MOTION: Dussault

SECOND: McGowan

RESOLVED to give the Chairman permission to sign off on above new member application.

VOTE: All in favor, motion carried.

Report of the Chief – Jon Davis:

- 281 went in for wheel seal repair.
- Thanks to those that put the new pump and motor on 283.
- 293 is back in service; air bags replaced and primer rebuilt. Drift cylinders need to be replaced and are currently on back order.
- 282 parts ordered.
- 261 generator shipped from Texas. Brief discussion continued. Chief Davis spoke to adjuster a few weeks ago, but have not heard anything since. Joyce to call adjuster again.
- 263 brake issue repaired.
- Thanked Joyce for assistance with FEMA disaster.

- Would like Board to make a motion to dedicate a page of the minutes in memory of George Weingartner.

RESOLUTION #128 DEDICATING A PAGE OF THE MINUTES IN MEMORY OF LIFE MEMBER GEORGE WEINGARTNER.

MOTION: Chandler

SECOND: Dussault

RESOLVED to dedicate a page of the minutes in memory of life member George Weingartner.

VOTE: All in favor, motion carried.

- Chiefs meeting scheduled for Sunday and Officers meeting next Wednesday.
- New drone received last week.
- Brook Road to be close from 9N to Rt. 29 from July 6th through November 1st.
- EMS Council addressed EMS class; the only charge to the Greenfield Fire District will be if someone does not pass or drops out of the class. Class will begin as soon as State lifts gathering restrictions.
- Would like the board to appoint Chris Stanton Co #3 Deputy Chief and leave Assistant Chief position vacant.

RESOLUTION #129 APPOINTING CHRISTOPHER STANTON DEPUTY CHIEF.

MOTION: Chandler

SECOND: Dussault

RESOLVED to appoint Christopher Stanton Deputy Chief.

VOTE: All in favor, motion carried.

- Membership has been participating in various training.

Reports from Companies:

Company #1 – D/C Chouinard:

- Firefighter Sutton is signed up to take BEFO/IFO class and there is a \$40 fee. Brief discussion continued.

RESOLUTION #130 GIVING TREASURER PERMISSION TO CUT A CHECK FOR \$40 FEE IF IT CANNOT BE CHARGED TO THE DISTRICT CREDIT CARD.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give Treasurer permission to cut a check for \$40 fee if it cannot be charged to the District credit Card.

VOTE: All in favor, motion carried.

- Company has decided to keep the kitchen cabinets. Would like to have new countertops instead.

Company #2 – D/C Barss:

- Questioned the status of a new application from March. Brief discussion; Joyce to meet with D/C Barss after meeting.
- OFPC is beginning to open classes. Brief discussion; must follow State guidelines.

Company #3 – A/C Stanton:

- Thanks for 283 pump. Discussion regarding exhaust issue; Don has already looked it and needs to call the manufacturer.
- Would like an electric pressure washer; Don to look into.
- Would like AC for upstairs, it is unbearable. Brief discussion continued. Would like Toby to come and take a look.

Company #4 – D/C Bogardus:

- Accepted the change of address on Kyle Abrams after he rescinded his resignation. Brief discussion; he must go through the application process.
- President Reale noted he will be submitting a Change in Address on two other firefighters that will be moving just outside the district. Discussion continued.
- President Reale asked for permission from the Board to move ahead with out of District resident Chase Collins. Brief discussion; Board okayed.

District EMS Coordinator Report: Christian Alvord

- Not present this evening.
- Chief Davis noted that the EMS restrictions have been lifted, masks are still being required.

Report of the Training Committee – D/C Barss

- Outreach training is opening up.
- Live Fire Training is scheduled for the fall.

Reports of the Commissioners:

- Dussault
 - Questioned the update on Co #4 carpet; Don called again and they are hoping soon.
 - Confirmed with Don the \$4,500.00 quote for Co #4 AC; it will be at least four weeks.
 - Confirmed with Commissioner Chandler that the 10” pipe was ordered.
 - Questioned Commissioner McGowan the leaf blower grant; Commissioner McGowan noted it has been submitted.
 - Received invoice from FF LaPage for EMS class; would like reimbursement approval. Joyce noted that everyone needs to understand that if they pay in advance and are charged sales tax, they will not get reimbursed for that portion. Discussion continued; Joyce asked everyone to keep in mind that if it can be vouchered or charged on the District credit card, it would make process much easier.

RESOLUTION #131 GIVING THE TREASURER PERMISSION TO REIMBURSE FF LAPAGE \$380 FOR REMO EMT CLASS.

MOTION: Dussault

SECOND: McGowan

RESOLVED to give the Treasurer permission to reimburse FF LaPage \$380 for REMO EMT class.

VOTE: All in favor, motion carried.

- Questioned the status of the roof simulator. Chief Davis noted that they agreed to go with a trailer and D/C Barss added that the site work would still be done at station #4. Commissioner Dussault disagreed and would like to see a stationary building. D/C Barss invited Commissioner Dussault to the next training committee meeting. Chief Davis noted it sounded like this was coming from the Officers, and Commissioner Dussault noted it is not. Chief Davis commented that everyone needs to be on the same page. Commissioner Chandler asked Don to get an updated price as this discussion has been going on for two years. D/C Barss to get the details on what the training committee decided to Don. Captain Ackley explained that the Co #4 officers did not say anything, they are happy with whatever is given to them; Chief Davis noted we need to

find out where it is coming from. Brief discussion continued.

- McGowan
 - Wildland grant has been submitted.
 - Would like to push Class A uniform fittings sooner rather than later. Brief discussion followed; follow Uniform Policy for guidance.
- Russo
 - Questioned the installation of Co #3 water softener; Don noted he spoke to Hawk, it is on order and they will contact him when it comes in. Price is \$2900.00.
- Chandler
 - New 291 is almost finished; they are leaving Sunday and will be back before the 4th.

RESOLUTION #132 GIVING THE TREASURER PERMISSION TO CUT A CHECK IN THE AMOUNT OF \$288,700.00 TO DEEP SOUTH FIRE TRUCKS.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Treasurer permission to cut a check in the amount of \$288,700.00 to Deep South Fire Trucks.

VOTE: All in favor, motion carried.

- Received schedule today for Co #1 interior work; start date is around July 20th and major completion by November 16th. Will need to do something about elections. Brief discussion; Joyce to call Board of Elections to make accommodations at district office.
- Parts are on order for the stacks.
- Need to get back on track with other projects; look into the exhaust systems again. The Chief requested that Don get some updated pricing to talk about it at the next meeting.
- In the next year or two, need to look into some sort of maintenance building or some place for Larry to work. There has also been talk of an expansion at Co #2 in the next 3-5 years, and so there may be the ability to do both projects. Spoke to Mike Munter about it and they will sit down at some point to get some budget numbers for the expansion.
- The overgrown landscaping was removed from the front of the district office; he met with a friend at Cloverleaf Nurseries this past Sunday, they will take care of the front of the building. Has not yet received the quote. Board is okay with it. Brief discussion continued.
- Questioned the status of Larry's credit card. Don noted he received a denial in the mail; the bank did not run the credit check as a corporate card but rather a personal card and so they had to submit it again. Commissioner Chandler asked him to keep on it as he is getting frustrated.
- Commissioner Chandler noted he received a call from the Chief last night about the training being done in the truck bay; there is a \$900,000 building here with AC and it made him angry. This is a service oriented business, the firefighters serve the community, the district staff serve the firefighters and the Board serves the firefighters and constituents. If nobody likes that we need to get different personnel or start thinking about a different job. That will not happen again as long as he is on this side of table for the fact that 2 showed up for a fit test and there is plenty of room for that. Feels it was very rude to make the guys sit in the truck bay.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** McGowan
 - Nothing at this time.
- **Town of Wilton:** Dussault

- Still conducting Zoom meetings.
- Warren Tire moving along quickly, Cole's has started excavating, have not seen Valvoline since the basic concept meeting. Has not heard anything on the water line. Brief discussion continued.

District Policy Review:

- Access Card/Fob
- DMV/LENS
- Employee Privacy
- Performance Review
- Firefighter/Auxiliary Injury
- Physical/Fit Tests
- Pregnant Firefighter

No changes made. Joyce mentioned that before the pandemic started the gear tags and pictures were going to be updated; Co #1 has submitted their info and she will get started with them. Brief discussion continued.

Special Topics of Discussion/Final Comments:

- Captain Chandler met with Frank Mihalik regarding the Youth Program. They will be opening up as of July 1st; the first meeting is tomorrow at Co #2. Chief Davis questioned the cost to the district for this program. It was noted that Twin Rivers will be paying for the insurance; the Board needs to decide on coverage amount. Would like to see T-shirts/apparel purchased. Captain Chandler requested a budget line item, as they would like to purchase shields and apparel.
- Commissioner McGowan noted regarding the topic of budget, if anyone has any ideas get them to the appropriate people now.

RESOLUTION #133 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

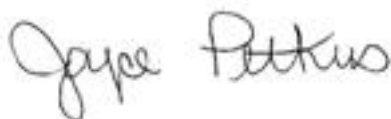
SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner Russo to adjourn the meeting at 8:00 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer