

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The May 12, 2021 Commissioners Meeting of the Greenfield Fire District was called to order at 7:04 pm at the District Office by Chairman Michael Chandler.

Flag salute, moment of silence.

Present were: Commissioners Chandler, Dussault, McGowan, Ramsey, Russo; D/A-Treasurer Petkus; S/K-P/A Ranck. Please see sign in sheet for others in attendance.

Commissioner Chandler requested the awarding of the sealcoating and striping of Co #1 and Co #2 parking lots be move to the May 26th meeting agenda.

RESOLUTION #122 APPROVING THE APRIL 28, 2021 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve the April 28, 2021 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

Treasurer Petkus noted that the invoice from Cornell's for 280 trim panel was \$175, not \$125, and has been updated on the abstract.

Chief Davis noted that 281 did in fact pass regular pump test. Brief discussion continued. He should also have all the pump test reports tomorrow.

Commissioner Ramsey questioned the cost of travel to replace windshield wipers on 292. Brief discussion continued.

RESOLUTION #123 APPROVING PAYMENT OF ABSTRACT #9 DATED MAY 12, 2021 FROM THE GENERAL FUND, VOUCHER #210186 THROUGH VOUCHER #210224, EXCLUDING VOUCHER #210218 IN THE AMOUNT OF \$4,890.00, TOTALING \$42,224.36.

A3410.1	\$	5,961.60
A3410.2	\$	2,231.48
A3410.4	\$	33,533.80
A9000.8	\$	497.48

Total: \$ 42,224.36

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #9 dated May 12, 2021 from the General Fund, Voucher #210186 through Voucher #210224, excluding Voucher #210218 in the amount of \$4,890.00, totaling \$42,224.36.

VOTE: All in favor, motion carried.

RESOLUTION #124 APPROVING PAYMENT OF ABSTRACT #3 DATED MAY 12, 2021 FROM THE EQUIPMENT RESERVE FUND, VOUCHER #ER21004, TOTALING \$6,445.25.

MOTION: Chandler

SECOND: McGowan

RESOLVED to approve payment of Abstract #3 dated May 12, 2021 from the Equipment Reserve Fund, Voucher #ER21004, totaling \$6,445.25.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Updated 2021 annual physical reports are in company baskets. Those highlighted in yellow still have not received their physicals. Reminder physicals must be **completed** by May 31st. Brief discussion continued.
 - New access card and gear tag project is still moving forward. Some information is still missing from each company; she will be distributing cards and tags during fit testing, which begins next week.
 - Working on reconfiguring the records room.
 - Anniversary banquet work is being done behind the scenes; the site visit has been rescheduled for June 4th.
- **Purchasing Agent:** Don Ranck
 - Would like to purchase 10 45-minute SCBA bottles, on State contract at a cost of \$1,178.01 per bottle, totaling \$11,780.10 through MES.

RESOLUTION #125 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE THE 10 SCBA BOTTLES.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Purchasing Agent permission to purchase the 10 SCBA bottles.

VOTE: All in favor, motion carried.

- Would like to replace the old desktop for maintenance; cost is \$836.40 through My Techs. Board okayed.
- Previously sent out an email with pricing to replace the water system for Co #1 and Co #2 from Hawk Drilling; \$2,938.35 each. Co #4 already has soft water; their issue is with iron. Brief discussion continued.

RESOLUTION #126 APPROVING THE PURCHASE OF THE TWO WATER SOFTENING SYSTEMS, UP TO \$6,000.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the purchase of the two water softening systems, up to \$6,000.

VOTE: All in favor, motion carried.

- Fire Police would like to purchase various supplies, at a cost of about \$1,800. This has already been approved by the Chief.

RESOLUTION #127 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE THE REQUESTED FIRE POLICE SUPPLIES AT A COST OF \$1,800.

MOTION: Chandler

SECOND: McGowan

RESOLVED to give the Purchasing Agent permission to purchase the requested fire police supplies at a cost of \$1,800.

VOTE: All in favor, motion carried.

- **Treasurer:** Joyce Petkus
 - FY 2020 AUD report was emailed to the Board the other day.
 - Audit is still in progress.

Firefighter/Auxiliary Applications for Membership/Requests for Change in Membership:
None.

Report of the Chief – Jonathan Davis:

- Generally quiet.
- 293 is going in for annual PM service, pump test and installation of stokes basket bracket.
- 294: would like to have the plug installed when they get the skid unit.
- Reminded the officers that if they have not completed their physical and OSHA training by May 31st they will lose their rank as officer.

Reports from Companies:

Company #1 – A/C Coffey

- Questioned the status of the exhaust systems – the Chief noted Vander Molen should be here today or tomorrow to complete their part of the installation.
- Questioned where the tip extension rods are; it was noted Vander Molen is going to fix it.
- Questioned the status of the leaking roof; Commissioner Chandler noted that the contractor was back and could not find anything, but it was re-sealed, and we need to monitor it. Brief discussion continued.

Company #2 – D/C Richards:

- Moving ahead with Board proposal to spec out the Spartan from Deep South.
- 271 has a charging problem; Larry and/or Don to look into it.
- Live Burn is scheduled for May 25th.

Company #3 – D/C Ellsworth:

- All good.

Company #4 – D/C Bogardus:

- Rebar is starting show on the floor, and there are holes and divots. Brief discussion continued; will look at getting it patched at this time.

District EMS Coordinator Report: Christian Alvord

- Not present this evening.

Report of the Training Committee

- No one present this evening.

Reports of the Commissioners:

- Dussault
 - Good.
- McGowan
 - Good.
- Ramsey
 - Would like to see Co #3 and Co #4 Chiefs after meeting.
- Russo
 - Good.
- Chandler
 - Will forward information on the truck to D/C Richards as he gets it.

Reports of the Town Board/Planning Board Liaisons

- **Town of Wilton:** Dussault
 - Hazardous Waste Day to be determined.
 - Town has opted out of licensure and establishment of cannabis dispensaries or cannabis on-site consumption.
- **Town of Greenfield:** Ramsey
 - Nothing at this time.

District Policy Review:

- District Photographer/Photography policy: draft previously emailed to Board for review. Brief discussion; under section 8, change made to replace “Purchasing Director” with “District Staff”.

RESOLUTION #128 APPROVING THE DISTRICT PHOTOGRAPHER/PHOTOGRAPHY POLICY WITH CHANGES AS SUBMITTED AND DISCUSSED.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the district Photographer/Photography Policy with changes as submitted and discussed.

VOTE: All in favor, motion carried.

- Communication policy: no changes made.
- Public Access to Records (FOIL) policy: no changes made.
- Public Information Officer policy: no changes made.

Special Topics of Discussion/Final Comments:

- Commissioner Chandler will work with the Purchasing Agent to get the skid unit ordered.
- P/A Ranck noted air bag parts are starting to come in.
- P/A Ranck noted the Tahoes are due to be built at this time.
- Reminder the new District Manuals are being worked on.

RESOLUTION #129 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

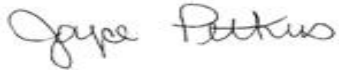
SECOND: Ramsey

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner McGowan to adjourn the meeting at 7:35 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus".

Joyce A. Petkus
District Administrator/Treasurer