

Board of Fire Commissioners
Greenfield Fire District
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The December 8, 2021 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:01 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Dussault, McGowan, Ramsey, Russo; D/A-Treasurer Petkus, P/A Tina Woodard. Please see sign in sheet for others in attendance.

Approval of Minutes: November 22, 2021 Commissioner Meeting Minutes

RESOLUTION #254 APPROVING THE NOVEMBER 22, 2021 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the November 22, 2021 Commissioner Meeting minutes as written. All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #255 APPROVING PAYMENT OF ABSTRACT #23 DATED DECEMBER 8, 2021 FROM THE GENERAL FUND, VOUCHER #210502 THROUGH VOUCHER #210521, TOTALING \$23,312.23.

A3410.1	\$ 4,660.09
A3410.2	\$ 3,536.52
A3410.4	\$14,742.31
A9000.8	\$ 373.31

Total:	\$23,312.23

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #23 dated December 8, 2021 from the General Fund, Voucher #210502 through Voucher #210521, totaling \$23,312.23.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Received Thank You card from the Wilton Food Pantry for the food donations.
 - Questioned if the Board wanted to renew Co #3 FCC license. Board approved.
 - Fire companies confirmed correct official names; will have Amsure make the updates.
 - Reviewed Cancer Coverage spreadsheet with Board. Discussion continued.

RESOLUTION #256 CONTINUING CANCER COVERAGE WITH VFIS FOR 2022.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to continue cancer coverage with VFIS for 2022.

All in favor, motion carried.

Commissioner Ramsey questioned when firefighters become eligible for the cancer coverage; Joyce noted that they become eligible after 5 years of interior service and outlined the process. Joyce to complete VFIS form and submit to Dave Meager.

- Reminder that the Annual Election is next Tuesday.
- **Director of Purchasing:** Tina Woodard
 - 13 sets of gear should be arriving sometime in January. Vendor has indicated that the price of gear will be going up approximately 10-12% after January 1st.
 - All orders from last meeting have been placed except for RollnRack.
 - Hose has been received as well as the Shark vacuum.
 - Commissioner Ramsey questioned the status of the remotes. Discussion continued; Tina to contact O'Leary Overhead Door.
 - Jaws inspection completed and all passed except for the rescue; Tina will send email to the vendor that the truck is ready and the inspection can be completed.
- **Treasurer:** Joyce Petkus
 - OSC Auditor contacted her and has requested her assistance in reference to the new AFR and the ability to import data; Board okayed as long as it does not get the way of her catching up on her work.

Firefighter Applications for/Changes in membership:

- New Member: Melissa Van Heusen, Co #3. She is already covered under the cancer coverage law and so it will be transferred to this district now.

RESOLUTION #257 GIVING THE CHAIRMAN PERMISSION TO SIGN THE ABOVE NEW FIREFIGHTER APPLICATION WITH FOLLOW UP SIGNATURE FROM CHIEF DAVIS.

MOTION: McGowan

SECOND: Dussault

RESOLVED to give the Chairman permission to sign the above new firefighter application with follow up signature from Chief Davis.

VOTE: All in favor, motion carried.

Commissioner Russo questioned if her probationary period will be waived as she already has prior experience as a firefighter; she has all the classes and was an Assistant Chief. Captain Marshall noted that she must take the classroom portion of New Member Orientation but not the hands-on training; the Board agreed. D/C Ellsworth noted past waivers have been allowed. The probationary period for firefighter Van Heusen will still be required.

Report of the Chief – Jon Davis:

- Not present this evening.

Reports from Companies:

Company #1: Captain Marshall

- Nothing at this time.

Company #2: Captain W. Chandler

- Noted that Co #2 did not vote on Ryan McConky; Joyce noted she had the application and the Board approved it at the last meeting. Brief discussion continued; Captain Chandler to speak with D/C Richards.
- Thanks to Larry for all his help.

Company #3 – D/C Ellsworth:

- 283 needs to be winterized; Larry to take care of.
- Window covers and the entryways snow boards need to be installed; Larry to handle.
- Questioned if the garage door panels have been replaced; it was noted not yet.
- Questioned the progress of the drain; it was noted that nothing has been done yet.

Company #4: Captain N. King

- Missing some mounts for the iPads. Paperwork on what is needed given to Tina.

Report of District EMS Coordinator: Christian Alvord:

- Not present this evening.

Report of the Training Committee: Captain W. Chandler

- Four company bus drill went well.
- MBK is back doing drills again.

Report of the Explorer Program: Captain W. Chandler

- Working on 2022 committee list; also reached out to company for 2022 fees.
- Needs 6 more helmet shields; paperwork to go to Tina.
- Commissioner Russo questioned how many are in the program; it was noted there were 12 but 3 recently resigned so they are down to 9 currently.

Reports of the Commissioners:

- Dussault
 - Thanks to everyone that participated in the November 23rd food drive for the Wilton and Greenfield food pantries. In addition to food, each food pantry also received \$225. There will be another food drive on December 21st at Walmart. Details are on the flyers.
- McGowan
 - Questioned the status of the Plyoment; Larry noted the issues were taken care of; he just has a few things he needs to take care of.
 - Would like to remove 2020 KME (273) from the insurance since it is no longer in the district's possession. Joyce to contact both Dave Meager and Terry Hannigan.
 - Feels current 273 should have the pump looked at. Brief discussion; Commissioner Chandler will speak to Chief Davis.
- Ramsey
 - MBK training was very good; sometimes getting back to basics once in a while is good.
- Russo
 - Nothing at this time.
- Chandler
 - Previously contacted Bill Young in reference to the paint issues with the 3 trucks; a letter was drafted and mailed by Bill Young. Brief discussion continued.

Reports of the Town Board/Planning Board Liaisons

- Town of Wilton: Dussault
 - Nothing at this time.
- Town of Greenfield: Ramsey
 - Nothing at this time.

District Policy Review:

- Apparatus & Vehicle Use: Discussion continued. The following changes to be made:
 - Remove duplicate verbiage on page 1 that references EVOC and the LENS program.
 - Would like to remove reference that reports need to be typed; located under 3C.

RESOLUTION #258 APPROVING THE CHANGES TO THE APPARATUS & VEHICLE USE POLICY AS DISCUSSED AND NOTED ABOVE.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve the changes to the Apparatus & Vehicle Use Policy as discussed and noted above.

All in favor, motion carried.

- Duties of Fire Officers: no changes made.
- Training Approval: no changes made.

Special Topics of Discussion/Final Comments:

- Tina noted Co #4 computer tower has been installed.
- Captain King questioned if Co #3 door holes are warrantied through the door company rather than KME and the paint. Larry to look into the spec.
- Commissioner Chandler noted that he reached out again to the vendor in reference to the sale of old 271.
- Larry noted O'Leary will be installing Co #3 door panels on Monday.

RESOLUTION #259 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Dussault to adjourn the meeting at 7:35 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer