

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
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The January 26, 2022 Commissioner Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:06 PM on January 26, 2022. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Dussault, Hays, Ramsey; D/A-Treasurer Petkus, P/A Woodard. Excused: Commissioner Russo. See sign in sheet for others in attendance.

RESOLUTION #31 APPROVING THE JANUARY 12, 2022 ORGANIZATIONAL MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the January 12, Organizational Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #32 APPROVING PAYMENT OF ABSTRACT #2 DATED JANUARY 26, 2022 FROM THE GENERAL FUND, VOUCHER #220022 THROUGH VOUCHER #220036, TOTALING \$19,355.66.

A3410.1	\$ 5,332.03
A3410.2	\$ 5,647.00
A3410.4	\$ 7,844.55
A9000.8	\$ 532.08

Total: \$19,355.66

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve payment of Abstract #2 dated January 26, 2022 from the General Fund, Voucher #220022 through Voucher #220036, totaling \$19,355.66.

VOTE: All in favor, motion carried.

RESOLUTION #33 APPROVING PAYMENT OF ABSTRACT #1 DATED JANUARY 26, 2022 FROM THE EQUIPMENT RESERVE FUND, VOUCHER #ER22001, TOTALING \$618.52.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #1 dated January 26, 2022 from the Equipment Reserve Fund, Voucher #ER22001 totaling \$618.52.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Previously sent out email for dialer update; numbers have not changed for 2022. Annual dialer maintenance was completed, no problems were reported but the report has not yet been received.
 - Saratoga County Department of Aging & Youth requested we distribute a flyer looking for volunteer drivers to deliver meals to the homebound in the Greenfield area; flyer to be placed on district website, Facebook and posted in the firehouses.
 - New red binder Operational Manuals were distributed to the firehouses and district office. She collected the old binders that she could find as they are now obsolete. If there are still any old binders laying around the firehouses, please send them back to the district office. Brief discussion continued.
 - Requested the access system project be placed on hold until the Spring; Board okayed.
- **Purchasing Agent:** Tina Woodard
 - Helmets, boots and gloves were previously ordered and received months ago. Brief discussion continued. She will work on distributing them accordingly; more boots may need to be purchased for inventory.
 - Portable batteries are coming in and there are no spare batteries. It was noted there is a battery tester downstairs; the Chief will look into it after the meeting. Lengthy discussion continued.
 - Feld Fire has no ship date for the 5 x 3 Storz; it was noted that the manufacturer is Core & Main. Lengthy discussion continued. She will call Core & Main tomorrow.
 - Survivor lights have a ship date of April.
 - Viewed a Halligan webinar recently by Vector Solutions, and this afternoon Lt. Krueger came in to assign her a username and password and show her how to use Halligan.
 - Trying to get ahead of the 280 and 290 project; push bumpers confirmed to be downstairs, but the lights still have not come in. Brief discussion; Chief Davis to call Emergency Vehicle Upfitters for an update.
 - Ladder and hose testing is tentatively scheduled for June 16th and 17th, with a rain date of June 18th. Brief discussion; date approved and testing will be done at Co #2.
 - Received requisition from Lt. Krueger for 2 DVD players. Brief discussion; money to come out of Operations line item.
- **Treasurer:** Joyce Petkus
 - Will begin filing process for FY 2021 AUD.
 - Independent audit scheduled for April 14th and 15th.

Firefighter Changes in membership:

- Co #4: Zach Welch requested additional 1 year leave of absence.

RESOLUTION #34 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE FIREFIGHTER CHANGE IN MEMBERSHIP.

MOTION: Dussault

SECOND: Ramsey

RESOLVED to give the Chairman permission to sign off on above firefighter change in membership.

VOTE: All in favor, motion carried.

Co #4 has an out of district applicant, Sean Jordan; would like approval to move forward with application process. Brief discussion, Board okayed.

Report of the Chief – Jon Davis

- Requested page of the minutes be dedicated to Past Assistant Chief and Life Member Tim Subcliff.

RESOLUTION #35 DEDICATING A PAGE OF THE MINUTES TO PAST ASSISTANT CHIEF AND LIFE MEMBER TIMOTHY SUBCLIFF.

MOTION: Chandler

SECOND: Dussault

RESOLVED to dedicate a page of the minutes to Past Assistant Chief and Life Member Timothy Subcliff.

VOTE: All in favor, motion carried.

- There has been some confusion in reference to the use of Halligan; some are putting purchase requisitions into Halligan and he is not sure when it changed and he was not aware of it. Lengthy discussion continued.
- Received email from Vander Molen to rebuild 273 gear box; quote is \$13,921.35. A new gear box is 9,974.70 for parts and labor; 10-12 weeks to receive.
- Gave Wilton Fire Department the GFD IAR number so that we are tied in with them regarding mutual aid.
- Questioned who is now responsible for fit testing; it will now be Deidre and Larry. Brief discussion continued.
- Received text from Rob at Emergency Vehicle Upfitters; he still has no ship date on the lights.
- Questioned the status of 281; Larry noted it was low on fluid. Brief discussion continued; Co #3 to keep an eye on it. Joyce to research when the radiator was last replaced.
- Thanks to everyone for having patience with him over the last month.

Reports from Companies:

Company #1 – D/C Coffey

- The doors have been working pretty well since the sensors have been moved.
- A/C Marshall noted the 2½" nozzles that were previously ordered were the wrong GPM; 2 more were ordered at year end and they are still the wrong nozzles. Co #4 noted it is the same with them. Discussion continued. Incorrect nozzles to be brought back to the district office for Tina to attempt to return; Captain Nate King is said to have the correct information. Chief Davis noted they will figure out exactly what is wanted and then send in the purchase request.
- A/C Marshall would like to transfer Alex Sutton's new gear to Mikayla Tougas as a second set. Brief discussion continued; the Chief noted he is okay with it, but if he needs it, he may take it back. Chief Davis also noted that the Chiefs are going to sit down this year and really decide who needs new gear; brief discussion continued.

Company #2 – Captain W. Chandler

- Everything is good.
- Thanks for all the new equipment. Chief Davis questioned if the fans have come it; it was noted they are on backorder.
- Questioned the status of the TIC batteries; it was noted Larry ordered them. Chief Davis questioned the status of the new TIC; it was noted it was received and is in service on 271.

Company #3 – D/C Petkus

- They will be leaving the bay lights on due to all the recent break ins around the Middle Grove area.
- Training laptop is getting old. It was noted MyTechs has replacement schedule. Brief discussion continued.

Company #4 – Lt. Krueger

- Nothing at this time.

Report of District EMS Coordinator – Christian Alvord

- Not present this evening.

Report of the Training Committee – Walker Chandler

- Annual OSHA has started.
- MBK training starts up next week.
- Completed a 4-company pre-plan drill at Greenfield Elementary last night.

Report of the Explorer Program – Walker Chandler

- Committee met Monday night and they have come up with a solid plan.
- Will be starting back up in March.
- Kelsey Pratt will be staying on as an Advisor.
- They will be making some changes to the by-laws.

Reports of the Commissioners:

- Dussault
 - Thanks for all the mutual aid and helping out surrounding companies and departments.
 - There are extra parts and pieces, and unused equipment still in un-opened boxes, laying around all four companies, feels it should be rounded up and put in the district office basement, and distributed as necessary, rather than just purchasing new.
- Hays
 - George Miller has announced he is stepping down as Chair of the by-law committee, and thanked him for his service. He will be calling a meeting soon to choose a new chairperson of the committee. Brief discussion continued.
- Ramsey
 - Questioned if there is any news on the fire prevention mascot costume; Tina noted she has not been able to get in touch with the company. A/C Marshall noted the fire prevention dummy had been received, but he does not have the mascot. Discussion continued.
 - Attended COLT training, which was a very good training; recommended others attend if they can. Brief discussion continued.
 - Would like to have the vendor that installed the water systems at Co #1, 2 and 3 come to a meeting and show everyone how to operate the system. Brief discussion continued. Tina will contact Hawk.
 - Regarding Halligan, some companies have a monthly truck check and others have weekly truck checks, some have fluid checks and others do not; requested Lt. Krueger update the system so that everyone is the same. Lengthy discussion continued, including the status of the driver training forms and requirement to put comment in at the end of truck checks. Joyce suggested an instructional manual be created for everyone to reference.
- Russo
 - Not present this evening.
- Chandler
 - Received an updated quote from Lanson Cosh in reference to Co #2 expansion. Added to February meeting agenda for discussion.

Reports of the Town Board Liaisons

- **Town of Greenfield:** Russo

- Not present this evening.
- **Town of Wilton**: Scott Dussault
 - Next board meeting is first Thursday of February.

Reports of the Town Planning Board Liaisons:

- **Town of Greenfield**: Russo
 - Not present this evening.
- **Town of Wilton**: Scott Dussault
 - Questions regarding changes submitted by Belmonte in reference to where the single-family homes will be going.
 - Car shop is going in next to Valvoline.
 - Development going in on Ingersol Road and Route 50.
 - A bank, Mavis Tires and Advanced Auto will be going in by Perry Road and Route 50.
 - The development going in behind WEMS looks to be in Wilton Fire Department's coverage area.
 - Artisanal Brewery is open.

District Policy Review:

- None.

Special Topics of Discussion:

- LOSAP for Explorer Program Advisors: will be going into the Miscellaneous category.
- Chief Davis noted there will be a ribbon cutting ceremony for the new ambulance service at 11 am tomorrow; 293 will be flying the flag.
- Chief Davis questioned who is taking over grants; Commissioner Chandler noted that Past Commissioner McGowan has offered to continue to work on grants. Brief discussion continued.
- Joyce noted that Defensive Driver is due this year; she has looked at two online classes that are DMV approved. Brief discussion continued.

RESOLUTION #36 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Chandler

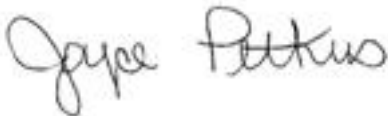
SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner Ramsey to adjourn the meeting at 8:22 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer