

**Board of Fire Commissioners**  
Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
Office: (518) 893-0723 Fax: (518)893-7006

The March 9, 2022 Commissioner Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:03 PM. The flag salute and a moment of silence were recognized for departed members.

**Present were:** Commissioners Chandler, Dussault, Ramsey, Russo; D/A-Treasurer Petkus. Excused: Commissioner Hays. See sign in sheet for others in attendance.

**RESOLUTION #58 APPROVING THE FEBRUARY 23, 2022 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the February 23, Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

**Chairman Chandler asked for questions/comments regarding the abstract:**

**RESOLUTION #59 APPROVING PAYMENT OF ABSTRACT #5 DATED MARCH 9, 2022 FROM THE GENERAL FUND, VOUCHER #220075 THROUGH VOUCHER #220101, TOTALING \$41,691.48.**

A3410.1	\$ 6,426.31
A3410.2	\$ 3,647.42
A3410.4	\$20,221.57
A9000.8	\$11,396.18

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Total: \$41,691.48

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #5 dated March 9, 2022 from the General Fund, Voucher #220075 through Voucher #220101, totaling \$41,691.48.

VOTE: All in favor, motion carried.

**Reports of the Staff:**

- **District Administrator:** Joyce Petkus
  - Annual physicals have started; reports placed in company baskets; please contact her ASAP with any issues. Brief discussion continued.
  - Online Defensive Driver continues; last day to sign up is March 31<sup>st</sup>. Discussion regarding a life member wanting to sign up extended family members; clarification that only immediate family (spouse, children) are eligible. There will also not be an in-person class scheduled.
  - RSVP's for attending Anniversary banquet are due March 15<sup>th</sup>. Attendee report will then go out to each company for review. Brief discussion continued.

- Red operational binders have been updated; reminder to please leave them where she can access them or they will not be updated.
- Questioned if the Board wanted the Purchasing job description be placed in the Capital Area Bulletin and to ask Ed Tremblay to send out a blast email; Board okayed.
- Will be out of the office on Friday.
- **Purchasing:**
  - Commissioner Chandler noted the following:
    - It looks like everything has been ordered and some things have already come in; the cameras have arrived but need to be inventoried and stickered.
    - Everything that he knows of has been ordered for the banquet. Still outstanding are the special awards.
    - If there are any questions, please reach out to him.
    - Halligan is working great.
- **Treasurer:** Joyce Petkus
  - Commissioner Hays is not here to start the February reconciliation process; Commissioner Dussault to handle.
  - Need approval to pay the following invoices:
    - The DJ that was scheduled to work at the banquet fell and broke his shoulder. A/C Marshall was able to find a DJ, Brian Pincheon, who is available and requires a 50% deposit of \$600.00. Brief discussion continued.
    - Received an invoice from Brindlee Mountain for their broker fee of \$5,500 for the sale of old 271. Brief discussion continued.
    - Occupational Medicine contacted her as there is still the \$25 no-show/same day cancellation fee that still has not been paid by a Co #2 firefighter. If the fee is not paid, OccMed will suspend the district's account, which will affect firefighter physicals. Discussion continued; Commissioner Chandler will personally pay the fee.

**RESOLUTION #60 GIVING THE TREASURER PERMISSION TO PAY THE DJ DEPOSIT FEE OF \$600 AND BRINDLEE MOUNTAIN BROKER FEE OF \$5,500.**

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give the Treasurer permission to pay the DJ deposit fee of \$600 and Brindlee Mountain broker fee of \$5,500.

VOTE: All in favor, motion carried.

- The annual independent audit is still on schedule for April 14<sup>th</sup> and 15<sup>th</sup>.

**Firefighter/Auxiliary New Members/Changes in Membership:** None.

**Report of the Chief – Jon Davis**

- Not present this evening.

**Reports from Companies:**

**Company #1 – D/C Coffey**

- Working on Streamlight flashlight quotes. Commissioner Chandler noted that flashlights have already come in but he is not sure who they go to. Joyce noted they are on the accrual list; 8 to go to Co #4 and 5 to go to Co #2. Brief discussion continued.

## **Company #2 – D/C Richards**

- Status Quo.

## **Company #3 – D/C Petkus**

- Thanks for the equipment that was ordered.
- 282 looks good. Brief discussion continued.

## **Company #4**

- President Abrams questioned the status of the cell tower. Commissioner Chandler noted it is back in re-design. Brief discussion continued.
- President Abrams noted the auxiliary wants to do a vendor craft fair in May at the pavilion; outside vendors will be coming in. Brief discussion continued; Joyce to research if the vendors will need to supply insurance.
- President Abrams noted the water gauge on 291 does not work. Brief discussion; Larry to look at it.
- Requested that the company Presidents have access to the district office to pick water, etc. Brief discussion continued. Board okayed Presidents having access to the outside vestibule door.
- D/C Bogardus questioned the status of the traffic light. It was noted the Chief is still working on it. Brief discussion continued. Commissioner Chandler to work on it as well.

## **Report of District EMS Coordinator – Christian Alvord**

- Not present this evening.

## **Report of the Training Committee:**

- Captain W. Chandler noted the ice rescue drill at Lake Desolation went well.
- FAST team is going well; next class is April 2<sup>nd</sup> in Ballston Spa.
- Live burn is scheduled for April 19<sup>th</sup>.
- A/C Marshall is working on New Member Orientation; tentative dates are May 7<sup>th</sup> and 21<sup>st</sup>.

## **Report of the Explorer Program:**

- 1<sup>st</sup> meeting of the year was held this past Monday.
- Had submitted by-law change to the Board in reference to meeting dates, and allowing the Explorers to stay until 9 pm when there are certain events.

## **RESOLUTION #61 APPROVING THE EXPLORER BY-LAW CHANGES AS SUBMITTED.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the Explorer By-Law changes as submitted.

VOTE: All in favor, motion carried.

- Commissioner Ramsey to get Explorer equipment to Captain Chandler this evening.
- Discussion regarding a formal process of accepting new Explorers and what to do when Explorers leave the program. Joyce to work with Captain Chandler on process.

## **Reports of the Commissioners:**

- Dussault
  - Nothing at this time.
- Hays
  - Not present this evening.
- Ramsey
  - Sent out request for Chief Officer updates regarding all Chiefs from 2017 to 2022. Co

#3 info has been received. Also looking for auxiliary information. Brief discussion continued.

- Also looking for deceased members list; Joyce noted the info has been going to Lt. Kreuger; she will send the spreadsheet to Commissioner Ramsey as well.
- Russo
  - Nothing at this time.
- Chandler
  - Nothing at this time.

### **Reports of the Town Board/Town Planning Board Liaisons:**

- **Town of Greenfield:** Russo
  - There will be the usual temporary road closures from March 15<sup>th</sup> – April 15<sup>th</sup>; vehicles over 4 tons are not permitted on those roads. They also noted an unsafe intersection at North Milton/South Greenfield Road and Middle Grove Road. Brief discussion continued.
- **Town of Wilton:** Scott Dussault
  - The Board gave an award to Kirk Woodcock for all his years of service as the Town of Wilton Highway Superintendent.

### **District Policy Review:**

- New Member Live Burn: discussion regarding changes submitted.
- New Member Orientation: discussion regarding changes submitted.
- Firefighter Pager: no changes made.

## **RESOLUTION #62 APPROVING THE CHANGES TO THE NEW MEMBER LIVE BURN AND NEW MEMBER ORIENTATION POLICIES AS SUBMITTED AND DISCUSSED.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the changes to the New Member Live Burn and New Member Orientation Policies as submitted and discussed.

VOTE: All in favor, motion carried.

### **Special Topics of Discussion:**

- Captain Chandler noted he received a message on the Facebook Explorer page from an individual asking to use the training building and grounds to train canine scent dogs. Discussion continued. Joyce to make contact.
- A/C Marshall noted a new member was asked if he was interior or not when scheduling his pre-placement physical. Discussion continued; Joyce will also contact Occupational Medicine.

## **RESOLUTION #63 DISPENSING WITH THE READING OF THE MINUTES.**

MOTION: Chandler

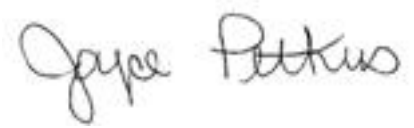
SECOND: Ramsey

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Dussault to adjourn the meeting at 7:51 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The signature is written in black ink on a white background.

Joyce A. Petkus  
District Administrator/Treasurer