

Board of Fire Commissioners
Greenfield Fire District
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The April 13, 2022 Greenfield Fire District Board of Fire Commissioners meeting was called to order at the District Office by Chairman Michael Chandler at 7:04 PM. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Dussault, Hays, Ramsey, Russo; D/A-Treasurer Petkus. See sign in sheet for others in attendance.

RESOLUTION #77 APPROVING THE MARCH 23, 2022 COMMISSIONER MEETING MINUTES AND APRIL 6, 2022 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the March 23, 2022 Commissioner Meeting Minutes and the April 6, 2022 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #78 APPROVING PAYMENT OF ABSTRACT #7 DATED APRIL 13, 2022 FROM THE GENERAL FUND, VOUCHER #220135 THROUGH VOUCHER #220185, TOTALING \$103,412.65.

| | |
|---------|--------------|
| A3410.1 | \$ 4,478.55 |
| A3410.2 | \$16,733.12 |
| A3410.4 | \$81,808.92 |
| A9000.8 | \$ 392.06 |
| ----- | |
| Total: | \$103,412.65 |

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #7 dated April 13, 2022 from the General Fund, Voucher #220135 through Voucher #220185, totaling \$103,412.65.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Received a Thank You letter for the family of Glen Davis.
 - Occ Med has new physical forms, which have been printed out and placed in the company baskets in the Chief's office. Please do not use the old forms that were previously distributed.
 - The 75th Anniversary banquet is this Saturday. Banquet committee will be meeting at 9:30 Saturday morning.

- Reminder that those going to the FDIC training, there is a form that needs to be completed and submitted to OFPC. Discussion continued.

RESOLUTION #79 GIVING WALTER RAMSEY PERMISSION TO ATTEND THE OFPC FIRE & EMERGENCY SERVICES INSTRUCTOR II CLASS AT THE WATERVLIET ARSENAL, WATERVLIET, ALBANY COUNTY, MAY 16-20, 2022. PERMISSION TO ALSO TAKE 26.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give Walter Ramsey permission to attend the OFPC Fire & Emergency Services Instructor II class at the Watervliet Arsenal, Watervliet, Albany County, May 16-20, 2022. Permission to also take 26.

VOTE: All in favor, motion carried.

RESOLUTION #80 GIVING JERRID MARSHALL, ZAKARY KING AND CONNOR KRUEGER PERMISSION TO ATTEND FDIC INTERNATIONAL AT THE INDIANA CONVENTION CENTER, INDIANAPOLIS, IN, 4/26 – 5/1, 2022.

MOTION: Chandler

SECOND: Russo

RESOLVED to give Jerrid Marshall, Zakary King and Connor Krueger permission to attend FDIC International at the Indiana Convention Center, Indianapolis, IN, 4/26 – 5/1, 2022.

VOTE: All in favor, motion carried.

- **Purchasing:**

- Commissioner Chandler noted they are up to date.

RESOLUTION #81 APPOINTING DOUGLAS OLSON DIRECTOR OF PURCHASING STARTING APRIL 18, 2022. SALARY OF \$20/HOUR, PART-TIME 25-30 HOURS/WEEK AND BENEFITS AS LISTED IN THE EMPLOYEE MANUAL.

MOTION: Chandler

SECOND: Russo

RESOLVED to appoint Douglas Olson Director of Purchasing starting April 18, 2022. Salary of \$20/hour, part-time 25-30 hours/week and benefits as listed in the Employee Manual.

VOTE: All in favor, motion carried.

- **Treasurer:** Joyce Petkus

- Annual audit begins tomorrow at about 9 am.

RESOLUTION #82 GIVING THE TREASURER PERMISSION TO APPROPRIATE \$19,125.00 RECEIVED FROM THE PROGRAM BOOKLET SPONSORS AND DONORS FROM A2705 GIFTS & DONATIONS: 2022 BANQUET PROCEEDS TO .4 INSTALLATION INSPECTION.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give the Treasurer permission to appropriate \$19,125.00 received from the Program Booklet Sponsors and Donors from A2705 Gifts & Donations: 2022 Banquet Proceeds to .4 Installation Inspection.

VOTE: All in favor, motion carried.

RESOLUTION #83 GIVING THE TREASURER PERMISSION TO APPROPRIATE \$22,000.00 FROM A915 ASSIGNED UNAPPROPRIATED FUND BALANCE (INST. INSP.) TO .4 INSTALLATION INSPECTION.

MOTION: Chandler

SECOND: Russo

RESOLVED to giving the Treasurer permission to appropriate \$22,000.00 from A915 Assigned Unappropriated Fund Balance (Inst. Insp.) to .4 Installation Inspection.

VOTE: All in favor, motion carried.

Brief discussion continued.

Firefighter/Auxiliary New Members/Changes in Membership: None.

Report of the Chief – Jon Davis

- PM service and pump testing has started; Co #1 is completed, Co #3 and Co #2 started.
- Would like to table discussion of the old AED's and gear to the first May meeting.
- Chief Kenyon's funeral services are tomorrow. Brief discussion continued.

Reports from Companies:

Company #1 – A/C Marshall

- All good.

Company #2 – D/C Richards

- Found a list of equipment that has not yet been purchased for new 271; will work with Larry.
- Questioned the status of 273: no updates.

Company #3 – D/C Petkus

- Metal roofing over the entrances is rotting through. Brief discussion; Commissioner Chandler will contact Bill Reid.

Company #4 - Captain Z. King

- Questioned the status of the cell tower and water/sewer line. Commissioner Chandler noted nothing new in reference to the water/sewer line; it must go to an engineer to design it and it may not happen this year.
- Requested that PM services on their apparatus be done the week of April 26th as some officers will be out of town that week and D/C Bogardus is out of town 4/18 – 5/2.

Report of District EMS Coordinator – Christian Alvord

- Not present this evening.

Report of the Training Committee:

- Captain Z. King thanked the Board for allowing the members to continue their education.

Report of the Explorer Program:

- All good.

Reports of the Commissioners:

- Dussault
 - All is good.
- Hays
 - Thanks to Larry and Joyce for their assistance with purchasing.
 - There is an EVOC class at Rock City Falls on May 7th. Chief Davis to get the details.
- Ramsey
 - Questioned when 273 gear box/pump replacement will happen. The Chief noted it should be happening soon.
- Russo
 - Nothing at this time.
- Chandler
 - D/C Coffey received two quotes on flashlights. Co #1 would like 20 streamlights and Co #3 would like 6 helmet lights. Larry noted the cost for the flashlights for Co #3 are \$69.27 each. Discussion continued.

RESOLUTION #84 PURCHASING 10 STREAMLIGHTS FOR CO #1 AND 6 HELMET LIGHTS FOR CO #3.

MOTION: Chandler

SECOND: Russo.

RESOLVED to purchase 10 streamlights for Co #1 and 6 helmet lights for Co #3.

VOTE: All in favor, motion carried.

- There has been a run on uniforms due to the upcoming banquet; there is no more time at the end of the week to get anything fixed, so tomorrow is the last day to see if they can fix anything minor. Larry noted he gave D/C Coffey the uniform stripes for firefighter J. Chouinard.
- Commissioner Chandler met with Saratoga Plan last night; looks like they might move the trail more to the right on the hill. Discussion continued.
- The cell tower has been moved, and Commissioner Chandler will be asking them to add shrubbery and fencing. Also sent everything over to Vertical Consultants, but he has not heard from them in two weeks. Brief discussion continued.

Reports of the Town Board/Town Planning Board Liaisons:

- **Town of Greenfield:** Russo
 - Nothing to report.
- **Town of Wilton:** Scott Dussault
 - Next planning board meeting is next Wednesday.

District Policy Review:

- Social Media: tabled to 4/27 meeting.
- Computer/Internet Use: no changes made.
- District Photographer/Photography: table to 4/27 meeting.

Special Topics of Discussion:

- D/C Petkus questioned the status of the training laptops; Commissioner Chandler noted they are \$3,000. Also asked about purchasing a couple of Chromebooks to keep in the office for firefighters taking classes that do not have a laptop. Brief discussion continued. Commissioner Chandler to contact the tech company.

RESOLUTION #85 PURCHASING FOUR TRAINING LAPTOPS.

MOTION: Chandler

SECOND: Russo

RESOLVED to purchase four training laptops.

VOTE: All in favor, motion carried.

- Chief Davis noted that Patty Subcliff will be holding Chief Subcliff's funeral on May 7th at Visher Ferry. Brief discussion continued.
- Chief Davis requested pricing for two 5-gas meters that measure carbon dioxide; one each for Co #1 and #4. Brief discussion continued.

RESOLUTION #86 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

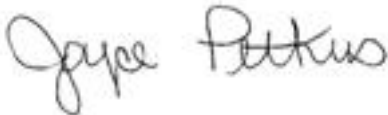
SECOND: Ramsey

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Dussault to adjourn the meeting at 7:45 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer