

**Board of Fire Commissioners**  
Greenfield Fire District  
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The June 22, 2022 Greenfield Fire District Board of Fire Commissioners meeting was called to order at the District Office by Commissioner Michael Chandler at 7:04 PM. The flag salute and a moment of silence were recognized for departed members.

**Present were:** Commissioners Chandler, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. **Excused:** Commissioner Dussault. See sign in sheet for others in attendance.

**RESOLUTION #135 APPROVING THE JUNE 8, 2022 ANNUAL LOSAP REVIEW MEETING MINUTES AND JUNE 8, 2022 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve the June 8, 2022 Annual LOSAP Review meeting minutes and June 8, 2022 Commissioner meeting minutes as written.

VOTE: All in favor, motion carried.

**Commissioner Chandler asked for questions/comments regarding the abstract:**

Commissioner Ramsey questioned the invoice for physicals; it was noted the charges are for physicals completed the month prior, but there will still be some charges for those few firefighters that still have not completed their annual physicals.

**RESOLUTION #136 APPROVING PAYMENT OF ABSTRACT #12 DATED JUNE 22, 2022 FROM THE GENERAL FUND, VOUCHER #220274 THROUGH VOUCHER #220297, TOTALING \$163,676.29.**

A3410.1	\$ 5,817.07
A3410.2	\$ 1,315.02
A3410.4	\$ 26,064.18
A9000.8	\$130,480.02

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Total: \$163,676.29

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #12 dated June 22, 2022 from the General Fund, Voucher #220274 through Voucher #220297, totaling \$163,676.29.

VOTE: All in favor, motion carried.

**Reports of the Staff:**

- **District Administrator:** Joyce Petkus
  - Commissioner Chandler needs to sign the service award program firefighter forfeiture letters.

- Received the insurance check in the amount of \$15,092.19 for claim submitted for the damage at Co #4. Will also need the quote from KPM for the damage mitigation.

## RESOLUTION #137 ALLOWING KPM TO START THE REBUILD OF CO #4.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to allow KPM to start the rebuild of Co #4.

VOTE: All in favor, motion carried.

- **Purchasing:** Douglas Olson
  - Orange hose is still on backorder.
  - Display cabinet to be delivered on 8/24.
  - Hose/ground ladder testing for Co #1, 2 and 3 was completed. Due to logistical issues and a truck being out of service, Co #4 testing will be completed with Saratoga Springs Fire Department September 13-14<sup>th</sup>. Additional hose from the other companies that was not tested was marked and will be tested in September as well. Two 50' sections of 1¾" hose from Co #3 and one from Co #2 failed hose testing, as well as one section of 6" hard suction from Co #3 that failed due to a pinhole. Received replacement price quotes and the cost has not changed at this time. Looking around for a hard suction hose quote. One 35' Duo safety ladder on 262 failed inspection; there was an Acolyte 35' spare ladder in Co #2 pole barn that passed and was placed on 262. Brief discussion continued.
  - District office floor waxing completed; there are several loose tiles on floor. Looking for someone to glue tiles back down.
  - Seal coating RFP has been sent out; two quotes received:
    - SealPro: Co# 3 is \$5,049.00  
Co# 4 is \$5846.00
    - Str8 Stripes: Co# 3 is \$9,793.20  
Co# 4 is \$10,806.00Discussion regarding the different sealcoating materials being used. Board to review quotes; tabled to next meeting.
  - Air bottles have been delivered; once they are inventoried into Halligan, they will switch out new for old. Will also remove the 30-minute bottles.
  - Co #1 compressor to be delivered on 7/29.
  - Maint-1 tires have been replaced.
  - Pager inventory going well.
  - Requested receipts be sent back once the award axes have been signed for.
  - Received 3 quotes for the trailer:
    - Versatile Trailers, Gansevoort, NY: \$8,121.00
    - Brummers Unlimited, Hudson Fall, NY: \$7,599.00
    - Efrain Delgado, New Britain, CT: \$7,150.00Discussion Continued.

## RESOLUTION #138 APPROVING THE PURCHASE OF THE TRAILER LOCATED IN CONNECTICUT FOR \$7,150.00.

MOTION: Chandler

SECOND: Hays

RESOLVED to approve the purchase of the trailer located in Connecticut for \$7,150.00.

VOTE: Chandler, Hays, Ramsey, in favor; Russo, opposed.

Motion carried.

- DeWalt demo saw for Co #4 on backorder.
- Co #1 light arrived; will be installed at some point.
- Has three letters requesting the return of pagers to be mailed to Ray Coniff, Atticus Moll and Alexandra Sutton. Brief discussion; Commissioner Chandler to sign.
- There are really no lightweight aluminum parade axes in gold color. Discussion continued. Chief Davis noted there is other more important equipment needed.
- Reminder that when putting orders into Halligan, please send them to the correct person; i.e., the Chief or Company President per the Purchasing guidelines.
- In reference to disposing the surplus trailer, does the Board want to put it out to bid to municipalities first, or just a general notice to bidders? Brief discussion continued; it is to go out as a general notice.
- **Treasurer:** Joyce Petkus
  - FY 2021 LOSAP audit received.
  - FY 2021 draft audit received and forwarded to the Commissioners for review. Commissioner Chandler needs to sign the FY 2021 audit management rep letter. Please let her know if there are any questions by Friday; otherwise she will have the audit finalized.

**Membership:**

- Firefighter Changes in Membership:
  - Co #1: Bryan Chouinard requested transfer from Co #1 to Co #4. Also requested his Co #4 tag number back, 409, which is currently assigned to Richard Scott, who is willing to take another tag number, 462.
  - Co #3: Dain Lacross: 16/17 y/o probationary to Active Firefighter; Melissa Van Heusen: active probationary to Active Firefighter.
  - Co #4: Sara Bogardus: firefighter resignation; she is still part of the auxiliary; Joshua Lawton: 16/17 y/o probationary to Active Probationary Firefighter; Zach Welch: requested a 3<sup>rd</sup> leave of absence; membership terminated.
- Auxiliary Changes in Membership:
  - Co #1: Kelly Hurley: membership terminated.

**RESOLUTION #139 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON THE ABOVE CHANGES IN MEMBERSHIP.**

MOTION: Ramsey

SECOND: Russo

RESOLVED to give the Chairman permission to sign off on the above Changes in Membership.

VOTE: All in favor, motion carried.

**Report of the Chief – Jon Davis**

- 293 is at Cummins for a head gasket repair; not sure when it will be back in service.
- 273 is at Vander Molen to have a valve box replaced; PM on the pump test failed. They are going to try to get parts and repair it.
- Questioned the status of the paint/warranty issues on the following trucks: 262/282/292. Brief discussion continued. Doug to get paint quotes.
- Last week's live burn had a great turnout; the next one will be held in the fall.
- There is very little spare gear left in inventory; he has been thinking about it a lot, and although some people may not be happy, maybe it is time to look at active status requirements. Would like to set up a gear committee and have either Commissioner Ramsey or Commissioner Hays sit on the committee as well, look at active status, who

gets gear and what type of gear is actually needed, like exterior only gear. Lengthy discussion continued, including purchasing a different type of interior gear, pulling gear from the firefighters who are not currently active, looking into grants.

- Need to replace a couple of thermal imaging cameras. Would like to contact Bullard as they have a trade in program. Lengthy discussion continued, including replacing the APX 4000 radios at \$4,000 each or the APX 8000 radios at \$6,400 each, the status of the equipment reserve account, the county upgrade of their radio system, and that fire departments will be responsible for purchasing the radios. Chief Davis noted the county hired someone that can program radios, rather than paying Pittsfield to program them. Doug to look replacing radios. Captain Nate King requested that whatever is decided upon is standardized. Tabled to next meeting.
- Thanks to Doug and Larry, and everyone else that assisted with hose/ladder testing.

### **Reports from Companies:**

#### **Company #1: D/C Coffey**

- There will be a meeting Sunday on the truck at 9 am with Vander Molen.

#### **Company #2: Captain W. Chandler**

- Thanks for fixing 273.
- Asked about getting a power inverter, some scene lights and one blue light on the back of 271. Brief discussion; the Chief will call Rob.

#### **Company #3: D/C Petkus**

- Requested a page of the minutes be dedicated in memory to George Miller. Thanks also to everyone for their support.
- Questioned when 281 is being sent out; the Chief noted after some trucks come back.

### **RESOLUTION #140 DEDICATING A PAGE OF THE MINUTES TO GEORGE MILLER.**

MOTION: Chandler

SECOND: Ramsey

RESOLVED to dedicate a page of the minutes to George Miller.

VOTE: All in favor, motion carried.

#### **Company #4: D/C Bogardus**

- Good.

### **Report of District EMS Coordinator – Christian Alvord**

- Not present this evening.

### **Report of the Training Committee – N. King**

- Fast training was done with South Glens Falls on Thursday and it went really well.

### **Report of the Explorer Program – W. Chandler**

- Breakfast fundraiser is this Sunday, 8-11 am, at Co #2.

### **Reports of the Commissioners:**

- Dussault
  - Not present this evening.
- Hays
  - Did research on PFT testing based on last meeting's discussion; there is guidance from NFPA1582, OSHA and IAFF. Gave overview of PFT requirements from all three organizations. Lengthy discussion continued, including which standard to follow, EKGs,

stress tests, lack of consistency in medical evaluations. Joyce to set up meeting with Occupational Medicine.

- Listened in on an OSC webinar on purchasing and procurement; he will share the slide deck if anyone is interested. District policies are in line with OSC.
- Ramsey
  - Spoke to Deidre regarding LMS registrations. The training requisition form and the Training Approval policy do not need to be changed as long as the individuals registering themselves for training in LMS submit the required documentation as per the training approval policy weeks, not days, before a class starts; the Chiefs will need to monitor this, and any classes held outside of this County must come before the Board for approval. Brief discussion continued, including the upcoming EVOC class.
  - Took the online FEMA IS29A Public Information Officer Awareness class; it is 97 slides and the test is not easy, but he suggests the Chiefs and designates take the class. Brief discussion continued.
- Russo
  - Nothing at this time.
- Chandler
  - Received a price from the concrete guy that did the dumpster pads; \$2,650.00 for a 6 x 5.5" thick apron. That does not include demo of what is there. Would like to rent a machine to do the drywell at the same time to get both done. Brief discussion continued.

## RESOLUTION #141 REPLACING THE FRONT APRON AT CO #3 AND RENTING A MINI.

MOTION: Chandler

SECOND: Russo

RESOLVED to replace the front apron at Co #3 and renting a mini.

VOTE: All in favor, motion carried.

- Had Bill Reid look at Co #3 entrances on the side; the cost to rebuild, including removing the roof, raising the side up 4', and adding a permanent half wall is \$9,200.00. Brief discussion continued.

## RESOLUTION #142 HIRING BILL REID TO REPAIR TWO OF THE ENTRANCES AT CO #3.

MOTION: Chandler

SECOND: Russo

RESOLVED to hire Bill Reid to repair two of the entrances at Co #3.

VOTE: All in favor, motion carried.

- Will get in touch with KPM to start the rebuild process at Co #4 tomorrow. Also questioned the status of the water line at Co #4; Chief Davis noted he met with reps from Nemer and they are willing to give the district an easement, but the district must pay for everything; the Chief will donate his time to get the water line to the property line; from there the Board will need to find someone to get it in the building. Commissioner Chandler also noted that he received a proposal from EDP for the design and some legwork for \$10,000. Lengthy discussion continued. Commissioner Hays questioned if the attorney is going to need to draw up the legal documents for the easement; it was noted the district will bear any associated costs. Captain N. King reminded everyone that there is nothing on the north side of the building except for the sewer; the gas main and everything else is on the south side of the building.
- Bill Reid has started on Co #2 pole barn repairs. Brief discussion continued; money to

come from Repairs, Building, Maintenance & Grounds line item.

- Co #1 flagpole looks really good, thanks.
- He and Commissioner Ramsey had spoken about getting all the septic tanks uncovered, pumped and maybe put risers on them for accessibility. It was noted Co #4 also has a grease trap. Brief discussion continued. Doug to put out RFP for this project. Chief Davis noted that if someone can pull the covers off, he will pump them out.
- Questioned the status of the painting of the overhead doors, pedestrian doors and frames; Doug noted only one quote was received from Frank Ryan & Sons in Troy, totaling \$102,240.00 broken down as follows:
  - Co #1: \$28,860.00
  - Co #2: \$17,750.00
  - Co #3: \$17,750.00
  - Co #4: \$37,880.00

Discussion continued; perimeters of the doors and man doors to be painted. D/C Petkus noted a bottom panel is need at Co #3 back garage door. The prices include the prep work, labor and materials. New total for project after removing the painting of the overhead garage doors would be approximately \$27,470.00 for all four stations; money to come from Repairs, Building, Maintenance & Grounds line item.

## RESOLUTION #143 MOVING AHEAD TO GET THE PROJECT UNDERWAY.

MOTION: Chandler

SECOND: Hays

RESOLVED to move ahead to get the project underway.

VOTE: All in favor, motion carried.

### **Reports of the Town Board/Town Planning Board Liaisons:**

- **Town of Greenfield:** Russo
  - Nothing at this time.
- **Town of Wilton:** Scott Dussault
  - Not present this evening.

### **District Policy Review:**

- None.

### **Special Topics of Discussion:**

Commissioner Chandler noted Verizon is in the final stages of permit process. Captain Nate King questioned if the blacktop at Co #4 will be torn up in order to install the Verizon cell tower; Commissioner Chandler noted no.

Co #3 President Jay Ellsworth noted he spoke to Doug today in reference to the water softener; the hose needs to be run a long time before all the salt is out of the line. Brief discussion continued. There is no excessive water usage so there should not be any salt issues. Suggestion made to call either Toby Middlebrook or Well-Dun.

Larry Ramsey thanked Nate for mowing the lawn at Co #4.

Larry Ramsey noted that 282 goes through a lot of DEF. Brief discussion continued; it was noted that 282 has a big engine and it is not a lot of DEF. Chief Davis advised to watch the mileage and especially document the hour meter usage.

**RESOLUTION #144 ENTERING INTO EXECUTIVE SESSION AT 8:32 PM IN REFERENCE TO CURRENT LITIGATION.**

MOTION: Chandler

SECOND: Ramsey

RESOLVED to enter into executive session at 8:32 PM in reference to current litigation.

VOTE: All in favor, motion carried.

**RESOLUTION #145 RECONVENING FROM EXECUTIVE SESSION AT 8:55 PM.**

MOTION: Chandler

SECOND: Russo

RESOLVED to reconvene from executive session at 8:55 PM.

VOTE: All in favor, motion carried.

**RESOLUTION #146 GIVING THE TREASURER PERMISSION TO APPROPRIATE \$15,092.19 RECEIVED FROM UTICA NATIONAL INSURANCE AND DEPOSITED INTO A2680 INSURANCE RECOVERIES TO .4 REPAIRS, BUILDINGS, MAINTENANCE & GROUNDS LINE ITEM.**

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Treasurer permission to appropriate \$15,092.19 received from Utica National Insurance and deposited into A2680 Insurance Recoveries to .4 Repairs, Buildings, Maintenance & Grounds line item.

VOTE: All in favor, motion carried.

**RESOLUTION #147 GIVING THE TREASURER PERMISSION TO CUT A CHECK IN THE AMOUNT OF \$5,000.00 TO KPM RESTORATION TO PURCHASE MATERIALS FOR CO #4 RESTORATION.**

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Treasurer permission to cut a check in the amount of \$5,000.00 to KPM Restoration to purchase materials for Co #4 restoration.

VOTE: All in favor, motion carried.

**RESOLUTION #148 GIVING LARRY RAMSEY PERMISSION TO TRAVEL TO EFRAIN DELGADO IN NEW BRITAIN, CT TO PICK UP THE NEW ENCLOSED TRAILER. PERMISSION ALSO GIVEN TO THE TREASURER TO CUT A CHECK IN THE AMOUNT OF \$7,150.00 TO EFRAIN DELGADO FOR THE PURCHASE OF THE TRAILER.**

MOTION: Chandler

SECOND: Hays

RESOLVED to give Larry Ramsey permission to travel to Efrain Delgado in New Britain, CT to pick up the new enclosed trailer. Permission also given to the Treasurer to cut a check in the amount of \$7,150.00 to Efrain Delgado for the purchase of the trailer.

VOTE: All in favor, motion carried.

Joyce requested Larry get the necessary information to her so she can insure the new trailer before he travels to pick it up.

## RESOLUTION #149 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

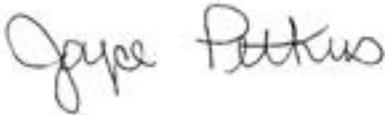
SECOND: Hays

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Russo with a second from Commissioner Ramsey to adjourn the meeting at 8:58 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus  
District Administrator/Treasurer