

**Board of Fire Commissioners**  
Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
Office: (518) 893-0723 Fax: (518)893-7006

The September 6, 2022 budget workshop of the Greenfield Fire District Board of Fire Commissioners was called to order at the District Office by Commissioner Michael Chandler at 6:10 PM. The flag salute and a moment of silence were recognized for departed members.

**Present were:** Commissioners Chandler, Dussault, Hays, Ramsey, D/A-Treasurer Petkus; Commissioner Russo entered the workshop at 6:21 pm. There were no others in attendance.

Review and discussion regarding the draft 2023 budget spreadsheet:

- The Treasurer noted the following:
  - the Board is still currently under the 2% tax cap;
  - Fire Districts are subject to two tax caps, the Statutory Spending Limitation and the 2% tax cap, and reserve funds are NOT excluded from the 2% tax cap calculation;
  - .1 Personal Services have been adjusted to reflect more accurate hours, pay rates and paid holidays for the hourly staff, with a small buffer for the Purchasing Agent.
- Discussion regarding .2 Equipment & Capital Outlay, including:
  - five computers scheduled to be replaced in 2023; line item increased from \$6,000 to \$9,000;
  - miscellaneous equipment increased from \$25,000 to \$30,000;
  - discussion regarding Personal Protective Equipment; line item decreased from \$70,000 to \$60,000;
  - EMS decreased from \$20,000 to \$15,000;
  - total .2 account decreased by \$7,000 to \$163,500;
- Discussion regarding .4 Contractual/Other, including:
  - cost of CME training and Vital signs training;
  - various changes to Equipment Inspection including removal of Co #2 kitchen suppression system, and slight increases to Cascade quarterly air testing, hose and hard suction hose testing and SCBA bottle hydro testing; and decreasing fire extinguisher inspections and miscellaneous other inspections;
  - decreasing Fire Prevention/Marketing by \$5,000;
  - increasing fire training to a total of \$30,000, of which \$10,000 is now budgeted for FDIC training;
  - discussion regarding continuing price volatility of gas & diesel; line item increased from \$30,000 to \$55,000;
  - insurance increased \$2,000;
  - after discussion, removing \$4,000 miscellaneous IT services and adding \$4,800 for DNS/spam filter protection and daily vulnerability scanning, if Board approves; as well as increasing Vector Check-It by \$300;
  - maintenance supplies remain at \$2,000 after brief discussion;
  - after discussion, utilities increased to \$119,100 from \$82,800;
  - various reduction adjustments to office supplies, physicals & infectious disease and uniforms;
  - various increase adjustments to contingency, operations and repairs, building maintenance & grounds;
  - total .4 account increased \$68,258 to \$725,108.

- Discussion regarding .8 employee benefits, including:
  - next year's premium decrease for enhanced cancer coverage;
  - slight increases to DBL and PFL;
  - total .8 account decreased \$2,850 to \$196,900.
- Discussion regarding the various reserve fund accounts:
  - current reserve fund balances reviewed;
  - building reserve fund increased \$60,000 to a total of \$270,000;
  - equipment reserve fund decreased to a total of \$255,000, of which \$15,000 will be earmarked for radios;
  - discussion regarding future cost of ladder trucks;
  - total reserve funds increased by \$15,000 to \$615,000.
- Draft 2023 proposed budget total currently at \$1,858,905.00, which remains under the 2% tax cap as well as the statutory spending limitation.
- Commissioner Hays questioned employee raises; no discussion continued.
- Brief discussion regarding budgeting and the negative consequences of having to borrow money in the future to purchase apparatus and/or equipment.
- Brief discussion regarding year end fund balance estimate; treasurer submitted spreadsheet to board for their review, noting that she has estimated that there will be only about \$59,000.00 available at year end. Budget will need to be monitored very carefully through year end.
- Further discussion/review of budget to continue at next week's board meeting.

## RESOLUTION #185 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

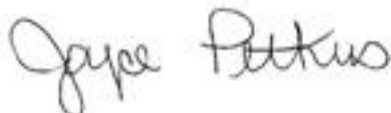
SECOND: Ramsey

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Hays with a second from Commissioner Russo to adjourn the budget workshop at 7:51 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus

District Administrator/Treasurer