

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The October 26, 2022 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:02 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Hays, Ramsey, Russo; D/A-Treasurer Petkus, P/A Olson. Absent: Commissioner Dussault. Please see sign in sheet for others in attendance.

RESOLUTION #211 APPROVING THE OCTOBER 12, 2022 COMMISSIONER MEETING MINUTES AND THE OCTOBER 18, 2022 PUBLIC BUDGET HEARING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the October 12, 2022 Commissioner meeting minutes and the October 18, 2022 Public Budget Hearing minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

Treasurer Petkus noted there was a corrected invoice received by NY Fire & Security for an additional \$80 for the fire extinguisher inspections and repairs, with a new total of \$70,232.41.

RESOLUTION #212 APPROVING PAYMENT OF ABSTRACT #20 DATED OCTOBER 26, 2022 FROM THE GENERAL FUND WITH CORRECTION AS NOTED, VOUCHER #220484 THROUGH VOUCHER #220511, TOTALING \$70,232.41.

A3410.1	\$ 5,849.79
A3410.2	\$ 34.50
A3410.4	\$63,900.60
A9000.8	\$ 447.52

Total: \$ 70,232.41

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #20 dated October 26, 2022 from the General Fund with correction as noted, Voucher #220484 through Voucher #220511, totaling \$70,232.41.

VOTE: All in favor, motion carried.

RESOLUTION #213 APPROVING PAYMENT OF ABSTRACT #3 DATED OCTOBER 26, 2022 FROM THE BUILDING RESERVE FUND, VOUCHER #BR22003, TOTALING \$3,462.50.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of abstract #3 dated October 26, 2022 from the Building Reserve Fund, Voucher #BR22003, totaling \$3,462.50.

All in favor, motion carried.

RESOLUTION #214 APPROVING PAYMENT OF ABSTRACT #2 DATED OCTOBER 26, 2022 FROM THE EQUIPMENT RESERVE FUND, VOUCHER #ER22002, TOTALING \$1,215,19.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of abstract #2 dated October 26, 2022 from the Equipment Reserve Fund, Voucher #ER22002, totaling \$1,215,19.

All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Received thank you letters from the Greenfield Elementary students thanking the firefighters for fire prevention day; the smoke room was once again very popular.
 - Would like permission to attend the Cancer Coverage update meeting at Boght Fire District on 10/27/2022 at 7 pm. There were no others interested.

RESOLUTION #215 GIVING JOYCE PETKUS PERMISSION TO ATTEND THE CANCER COVERAGE UPDATE MEETING AT BOGHT COMMUNITY FIRE DISTRICT IN ALBANY COUNTY ON OCTOBER 27, 2022.

MOTION: Chandler

SECOND: Russo

RESOLVED to give Joyce Petkus permission to attend the Cancer Coverage update meeting at Boght Community Fire District in Albany County on October 27, 2022.

VOTE: All in favor, motion carried.

- Reminder that early voting will be held at Co #1 from 10/29-11/6. November 8th Election Day voting will be held at Co #1, 2, and 3. Brief discussion continued.
- AFDCA Fall workshop is on November 13th at Westmere Fire District. Five will be attending.

RESOLUTION #216 GIVING JOYCE PETKUS, DOUGLAS OLSON, SCOTT HAYS, EDWARD PETKUS AND JAY ELLSWORTH PERMISSION TO ATTEND THE AFDCA FALL WORKSHOP ON NOVEMBER 13TH AT WESTMERE FIRE DISTRICT, ALBANY COUNTY. COST IS \$15 PER PERSON, FOR A TOTAL OF \$75.

MOTION: Chandler

SECOND: Russo

RESOLVED to give Joyce Petkus, Douglas Olson, Scott Hays, Edward Petkus and Jay Ellsworth permission to attend the AFDCA Fall workshop on November 13th at Westmere Fire District, Albany County. Cost is \$15 per person, for a total of \$75.

VOTE: All in favor, motion carried.

- Co #3 Auxiliary has requested permission to host their annual card making fundraiser at Co #3 on November 13th.

RESOLUTION #217 GIVING CO #3 AUXILIARY PERMISSION TO HOST THEIR ANNUAL CARD MAKING FUNDRAISER AT CO #3 ON NOVEMBER 13TH.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give Co #3 Auxiliary permission to host their annual card making fundraiser at Co #3 on November 13th.

VOTE: All in favor, motion carried.

- Received letter from Jay Ellsworth requesting his name be placed on the ballot at the annual election to be held on December 13, 2022 for the 5-year Commissioner term commencing on January 1, 2023 and ending on December 31, 2027.
- Reminder that the deadline to submit Commissioner candidate letters is 3 pm on Wednesday, November 23rd; refer to the Election policy located on the district website.
- Will not be at November 9th meeting; Douglas will be taking notes and recording the meeting in her absence.
- **Purchasing Agent:** Douglas Olson
 - Co #3 generator repair has been completed except for bollard installation and some groundskeeping. Brief discussion continued. Kinsley is scheduled to complete the fall generator service on November 2nd.
 - Purchased two 4-gas meters for spares.
 - Ten sets of Liberty gear have been ordered with estimated delivery in 12-16 weeks.
 - Co #2 gas meter parts have finally come in and Larry is planning on picking them up tomorrow at National Trench, as well as getting the other 5-gas, gas meters calibrated and 260 gas meter repaired while there.
 - Spoke with the Chief regarding purchasing single disposable 5th gas meter as the current 5 gas meters fail and need to be replaced. Discussion continued.
 - Fire extinguisher inspection and repairs completed; none were condemned.
 - SCBA bottle hydro testing should be completed soon. There are currently 144 bottles in inventory. Recently found out Scott offers a 30-year carbon bottle that also gets tested every 5 years, and costs \$1750.00. Discussion regarding the upcoming replacement schedule and purchasing 30-year bottles instead of 15-year bottles.
 - Co #3 gym equipment is in except for the kettlebells; they can take the equipment back to the firehouse tonight.
 - 263 is at Milton Cat; no update as of today.
- **Treasurer:** Joyce Petkus
 - Has been working on long term financial planning.

Membership:

Firefighter Applications/Changes in membership:

- Life member William Pratt has requested to return to active status from life status to Co #3. Discussion continued. Commissioner Hays would like to research the by-laws.

RESOLUTION #218 TABLING VOTE OF WILLIAM PRATT TO THE NEXT MEETING.

MOTION: Chandler

SECOND: Hays

RESOLVED to table vote of William Pratt to the next meeting.

VOTE: All in favor, motion carried.

Auxiliary Applications/Request for Change in Membership: None.

Explorer Applications/Request for Change in Membership:

- Joyce has not yet received the newest Explorer application noted by Captain Chandler at last meeting, and sent him an email; it was noted he is currently out of town.

Report of the Chief – Jon Davis:

- Questioned the status of 292 paint: Doug noted that Frank & Sons is trying to fit it in before the end of the year. Brief discussion continued.
- Questioned what the Board wanted to do with 26; it is just sitting there, and if he is Chief again next year, he will not be driving it. Brief discussion continued.
- Requested an executive session regarding an officer qualification request.

Reports from Companies:

Company #1:

- No one present this evening.

Company #2:

- No one present this evening.

Company #3 – A/C Thurman:

- Thank you for the gym equipment and getting the generator set.

Company #4: D/C Bogardus

- Nothing at this time.

Report of District EMS Coordinator: Christian Alvord:

- Not present this evening.

Report of the Training Committee: Captain Z. King

- Four company extrication drill will be held on 11/1 at Co #2 beginning at 6 pm.
- Fall Live Burn training will be held on 11/22 at the fire training center.
- District training schedule is planned out through 2/1/2023.

Reports of the Commissioners:

- Dussault
 - Not present this evening.
- Hays
 - Thanks to Larry and Doug for their work on the project.
 - Still waiting on list of items to request on the DEC grant. Brief discussion continued; Chief Davis will email the Chiefs requesting they please email Commissioner Hays with equipment requests by this Friday.
 - Discussion regarding the need for long term planning, specifically regarding apparatus replacement. Joyce and Doug worked on an apparatus spreadsheet, and requested the Chiefs fill in the blanks and return to him before the next meeting, so that Joyce can input the data for more complete projections.

- Heard from another firefighter that the District had received an AFG award. Brief discussion continued; grant was awarded to the Town of Greenfield for the ambulance.
- Ramsey
 - Has not seen a FAST policy yet from the Chiefs. Chief Davis noted it was written; he will get it to the Commissioner.
 - Looked at some extractors; still a work in progress.
- Russo
 - Nothing at this time.
- Chandler
 - Nothing at this time.

Reports of the Town Board/Planning Board Liaisons

- Town of Wilton: Dussault
 - Not present this evening.
- Town of Greenfield: Russo
 - Nothing at this time.

District Policy Review:

- Credit Card: brief discussion regarding redeeming credit card points; moved to November 9th meeting agenda.
- Purchasing: no changes made.

Special Topics of Discussion/Final Comments:

- 2023 Budget:

RESOLUTION #219 ADOPTING THE 2023 FINAL BUDGET AS SUBMITTED.

MOTION: Chandler

SECOND: Russo

RESOLVED to adopt the 2023 final budget as submitted.

VOTE: All in favor, motion carried.

- A/C Thurman questioned the status of carpet cleaning; it was noted it will not be done until the Spring.
- Co #3 President Ellsworth noted that their carpets are getting bad and should probably be replaced. Doug will work on getting prices.

RESOLUTION #220 ENTERING INTO EXECUTIVE SESSION AT 7:37 PM IN REFERENCE TO AN OFFICER QUALIFICATION.

MOTION: Chandler

SECOND: Russo

RESOLVED to enter into executive session at 7:37 pm in reference to an officer qualification.

VOTE: All in favor, motion carried.

RESOLUTION #221 RECONVENING FROM EXECUTIVE SESSION AT 8:12 PM.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to reconvene from executive session at 8:12 pm.

VOTE: All in favor, motion carried.

RESOLUTION #222 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Chandler

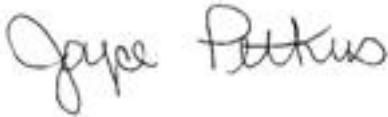
SECOND: Ramsey

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 8:14 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus".

Joyce A. Petkus
District Administrator/Treasurer